YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution   KLBDAV COLLEGE FOR GIRLS PALAMPUR

- Name of the Head of the institution   Dr. N.D.Sharma

- Designation   Director

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   01894-232587

- Mobile no   9418045500

- Registered e-mail   principal@klbdavcollege.org

- Alternate e-mail   contact@klbdavcollege.org

- Address   Palampur VPO and Tehsil Palampur dist. Kangra

- City/Town   Palampur

- State/UT   Himachal pradesh

- Pin Code   176061

2.Institutional status

- Affiliated /Constituent   Affiliated

- Type of Institution   Women

- Location   Rural

- Financial Status **Self-financing**

- Name of the Affiliating University **Himachal Pradesh University**
- Name of the IQAC Coordinator **Ms Shivani Nagpal**
- Phone No. **01894-232587**
- Alternate phone No. **9857444774**
- Mobile **9857444774**
- IQAC e-mail address **principal@klbdavcollege.org**
- Alternate Email address **contact@klbdavcollege.org**

3.Website address (Web link of the AQAR (Previous Academic Year) https://klbdavcollege.org/aqar/

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://klbdavcollege.org/pdf/?head=Academic%20Calendar&view=https://klbdavcollege.org/wp-content/uploads/2024/03/2021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2:58**	**2015**	**01/05/2015**	**30/04/2020**

6.Date of Establishment of IQAC **11/02/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year　　**04**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?　　**Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report　　No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?　　**No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1 Encouragement for the students and teachers for NPTEL / Swayam course. 2 Enhanced use of ICT in teaching learning and evaluation process. 3 Text books Journals and reference books had been added for teachers and students. 4 Various activities like Swatchh Bharat Abhiyan, Teachers Day, Tree plantation were celebrated. 5 The exanimation committee of the Collège conducted the class test and House Exams as per annual calendar and analyzed the results for remedial measures.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1 Covid vaccination	A covid vaccination camp was organised in in the campus in collaboration with the Health Department Gopalpur distt. Kangraon 27th August 2021. pus in collaboration with the Health Departmant Gopalpur Distt. kangra on 27th August 2021
2 analysis of students feedback	feedback received from the students was anaysed and discussed with the Director and faculty.
3 Activities of the college clubs and cells	College clubs and cells empowering activities were organised (Red Ribbon club,Environment club

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Management committee	29/11/2022

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	**KLBDAV COLLEGE FOR GIRLS PALAMPUR**
• Name of the Head of the institution	**Dr. N.D.Sharma**
• Designation	**Director**
• Does the institution function from its own campus?	**Yes**
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• Registered e-mail	**principal@klbdavcollege.org**
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• City/Town	**Palampur**
• State/UT	**Himachal pradesh**
• Pin Code	**176061**
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• Affiliated /Constituent	**Affiliated**
• Type of Institution	**Women**
• Location	**Rural**
• Financial Status	**Self-financing**
• Name of the Affiliating University	**Himachal Pradesh University**
• Name of the IQAC Coordinator	**Ms Shivani Nagpal**

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• if yes, whether it is uploaded in the Institutional website Web link:	https://klbdavcollege.org/pdf/?head=Academic%20Calendar&view=https://klbdavcollege.org/wp-content/uploads/2024/03/2021-22.pdf

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7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	**04**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have	**Yes**

been uploaded on the institutional website?		
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

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13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Management committee	29/11/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
NO	01/12/2022

15.Multidisciplinary / interdisciplinary

KlB DAV College for Girls is running the department of Teacher Education since 2005 with an intake capacity of two basic units (50 each) . Streams covered are medical/non-medical(25 students each),Arts/ Commerce (50 students).It is multidisciplinary institution running various courses like B.A.,B.Com.,M.A.,M.Com,MCA , D.El.Ed etc.

16.Academic bank of credits (ABC):

The affiliated University has not yet adopted ABC In Teacher Education Department.

17.Skill development:

KLB DAV College for Girls always focus on promoting academic excellence among students through participative learning, problem solving and skill based education. The focus is towards integrated knowledge acquisition and upgrading human skills towards creating a new skillful workforce. Skill enhancement regarding language acquisition was done in April 2022. In the pandemic of COVID-19 micro and simulation skill was done online through different online platforms. For the better enhancement of the skill acquisition macro teaching was done in offline mode. Inspite of using traditional methods of teaching infrastructure and resources for the use of ICT in classroom like powerpoint presentation, smartboards are available for easy and effective learning.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The National Education Policy 2020 has emphasized on the use of local language as the medium of instruction till Class 5 while, recommending its continuance till Class 8 and beyond. The Policy recommends that all students will learn three languages in their school. At least two of the three languages should be native to India .It also states that no language will be imposed on the students. A more detailed language strategy would be released in the National Curriculum Framework in 2023. KLBDAV College for Girls offered three languages for B.Ed. Trainees English, Hindi and Sanskrit as teaching subject. The medium of instruction in the classroom used by the teachers for teaching in two year B.Ed. Programme is multilingual (Hindi and English) and during school internship the instruction language is Hindi. Mostly Students used local languages to teach the students and prepare their lesson plan in hindi Language. Most of the students admitted for Two Years B.Ed. programme form entire Himachal Pradesh. The total seats available for Himachal bonafide candidates is 85% and the rest 15% fill up from all India quota seats .

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The OBE means firstly having a clear understanding of what is important for students to be able to do and then creating curriculum. Instead of simply focussing on the educational process, OBE prioritises the end goal . Here educators give utmost importance to the specific results and skills students

need to gain .It sets clear, measurable goals for each student. In OBE students play an active role in shaping their learning journey. They are not just a passive recepient of knowledge instead they motivate who take charge of their academic future.

20.Distance education/online education:

Distance education, also known as distance learning, is the education of students who may not always be physically present at institution or where the learner and the teacher are separated in both time and distance. Traditionally, this usually involved correspondence courses wherein the student corresponded with the institution via. Today, it usually involves online education and learning is usually mediated by some form of technology. A distance learning program can be completely distance learning or a combination of distance learning and traditional classroom instruction. Other modalities include distance learning with complementary virtual environment or teaching in virtual environment (e-learning).

During COVID-19 pandemic KLB DAV Palampur used online educatic mode for its students through Google Meet. Regular online Classroom teaching, skill in teaching practice for school internship also done through online mode by the faculty of KLB DAV college.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**02**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**100**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2	**42**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**99**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**16**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**16**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**22**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**13,57,679.00**
4.3 Total number of computers on campus for academic purposes	**32**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Klb DAV College for education Palampur is permanently affiliated to HP University Shimla and also recognised by NCTE. Institutefollows curriculum and other regulations of the affiliating university. The syllabus of 2 year B.Ed course has designed and developed by the Himachal Pradesh University Shimla .The main emphasis of curriculum transaction refers to effective planning for providing enriched teaching learning experiences for its student teachers by strategic planning, smooth administration,effective implementation and proper evaluation. Before the commencement of the new academic session academic/annual calendar is strategically planned and implemented .The institution ensures effective curriculum delivery .The teachers have a well planned method of completing the syllabus in the stipulated time . interactive sessions, classroom seminars, surprise tests etc routine methods to check the regularity of students with their studies for curriculum adaptation documentation of all different procedure practices for the guidelines of the affiliating university.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	[https://hpuniv.ac.in/upload/syllabus/5b87c13499174b.ed.pdf]()

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows the modalities of conducting the Continuous Internal Evaluation (CIE) as prescribed by Himachal Pradesh University Shimla. The University started offering two year B.Ed programme from the academic year 2015-16 where more emphasis was on assignments,projects, presentations,internal assessment tests, annual examinations which aimed at fostering peer learning and mentoring, as well as building public speaking skills as per the two year B. Ed course prescribed by Himachal Pradesh University Shimla.It provides an opportunity to relook at and modify teaching strategies. Examination papers are set by both external and internal examiners wherein a balance of questions from every unit of the course is given with equal weightage to each of the units

of each of the courses.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	E. None of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

NIL

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The university has made it compulsory to study "Environmental Studies" in their regular curriculum to create awareness related to various environmental issues the world is facing. Various extension programmes are being organised by the institute through social awareness among the rural community with respect to ecological balance and its importance.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

`02`

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

`100`

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	`B. Any 3 of the above`

File Description	Documents
URL for stakeholder feedback report	https://klbdavcollege.org/feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://klbdavcollege.org/pdf/?head=Student%20Satisfaction%20Survey&view=https://klbdavcollege.org/wp-content/uploads/2024/03/STUDENT-SATISFACTION-2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

100

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

100

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	*View File*

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

when the students are admitted to B.Ed Course, they are provided with the academic support through regular classes, curricular activities planned as per the annual academic calendar. Students are provided with the access to library and learning resources. In addition to that students are free to seek any academic suppport from the teachers

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
100	**16**

File Description	Documents
Any additional information	*View File*

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

KLBDAV College of Teacher Education has a set of established procedures and policies for maintaining and utilizing physical, academic and support facilities i.e. laboratory, library, sports complex, computers, classrooms etc. Multiple mode approach for teaching-learning is adopted by teachers which includes experiential learning through the use of different labs as well as providing real life experiences to the students during internship. There is focus on participative learning, problem solving

methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning as per the demand of the subject/programme. Students are encouraged to discuss and participate in teaching-learning process through active participation. Model/Project workis also an integral part of curriculum transaction. There is multimedia use by the teacher educators during instruction. Hybrid mode is used by the teacher educators for teaching and training. Latest technology is used by the students and teachers in the institution. Different attempts are made to use latest methods and technologies in the college.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Academic year 2021-2022was partiallyaffected by pandemic covid-19. In this period teachers learn, adopt and practise the ICT enabled tools. The use of laptops and internet became a common practice not only for the teachers but for the students also. Faculty of KLB DAV tookclasses through Google Meet and Zoom Meeting app. Teachers take classes and encourage innovative methods for interpretations of various terminologies through audio- visual system, live classrooms etc. In addition interactive method of teaching, the facility members are using the IT enable learning tool such as a PPT, video clippings, Audio system, Online sources to expose the students for advanced knowledge and practical learning . Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of seminars, debates, group discussion, assignments, quiz test etc.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest

completed academic year)

2.3.3.1 - Number of mentors

`15`

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

`16`

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

`NIL`

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

102.9 Years

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assesment is transparent and robust in term of frequency in KLBDAV colllege.The college follows the guidelines of Himachal Pradesh University, Shimla for Continuous Internal Evaluation. For internal assessment 20 marks are allotted for major paper (80 marks) and 10 for minor paper (40 marks). In KLBDAV College for girls internal assessment marks is based on the overall performance of the students. The internal assessment criteria include classroom attendance percentage, assignments, class test, house test and classroom behaviour. Each student will have to attend a minimum of 80% lectures/tutorials/practical's. Students having less than 80% attendance are not allowed to appear in the end semester examination. However, the exemption from 80% attendance will be given to those participating in prescribed co curricular activities to the extent of 20%. 5 marks weightage is given to classroom attendance. Remaining 15 marks of Continuous internal evaluation in each semester is awarded on the basis of theory assignments, class test, unit test, house test, over all behaviour and participation in co-curricular activities to be assigned by the concerned subject teacher.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/B_Ed%20Prospectus-2020.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The process is governed by ordinance of Himachal Pradesh University . The administrative office of the college guides the students about the process.Errors like the mark sheets indicating that the student was absent, the college promptly sends the duly certified attendance sheet to assist in locating marks in exam branch and correcting discrepancies. Grievances Examination committee addresses all grievances related to internal assessment marks. The examination committee and coordinators are set-up at the college level to sort issues related to attendance and internal assessments and all queries are responded by the Head of Department.The committee promptly deals with errors related to attendance, internal assessment of the students.

Internal and external examiners and moderators are appointed for paper setting and evaluation process. On declaration of results students can address their grievances to the examination committee. Students can procure for revaluation if required.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Yes, programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students. The whole institutional set up is bound by the service rules of management. The institution follows tehe norms and policies of the the Department of Education and instructions given by HPU Shimla affiliating university from time to time. Important notices and informations related to teaching learning process communicated through institute website.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://klbdavcollege.org/
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Himachal Pradesh university has a well defined process to measure the attainment of program outcomes through the curriculum. We adopt various methods like direct and indirect to measure the attainment of specific outcomes. Students will have an ability to work efficiently in the field of teaching, to understand the psychological, philosophical and environmental issues facing in education.

Course Outcome Process

1. Define Course Outcomes for a course and check their quality.

2. Align Course Outcomes with questions of class tests, assignments and end semester exam.

3. Identifying and plugging the gaps left in attainment of course outcome through plan of action for next semester.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

100

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://klbdavcollege.org/annual-report/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://klbdavcollege.org/feedback/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution provides a active environment for promotion of Innovation and Incubation. All required facilities are provided and Guidance is extended to the students. Students are encouraged to actively involved in the application of Technology for societal needs. Awareness campaigns, workshopsand guest lectures on various topicsare organized. Students are provided opportunities to directly interact with experts . For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, project and field work method, computerassisted method, experiment method etc. Teaching and learning activities are made effective by these practices. Also, some teachers use power point presentations and computer-based materials.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

NIL

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

NIL

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

NIL

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

yes, extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development.Staff members render their professional service like conducting and participating in seminar, programme . Through planned programme students undertake following community service. 1. Planting trees in around college premises. 2. Aids awareness campaign. 3. Cleanlines drive. 4.poster making competition 5. Hygienic awareness campaign.

Community participation in institution development institution, community net working, institution net working, etc. The institution involves the community in its extension activities. The Alumni, parents and other people are invited to the institute time to time. This helps to know the real problems of the people and give them necessary advice. It also helps institution to update its system as required by the social change occurred time to time.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

02

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	**No File Uploaded**

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

`100`

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

`01`

File Description	Documents
e-copies of related Document	<u>View File</u>
Any additional information	<u>View File</u>
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

`nil`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The modern facilities required for the effective teaching learning process is more than adequate and they exceed the minimum specified requirements by the various statutory bodies. Some of the major facilities which are being used for effective teaching learning are given below: More than 19 rooms and o1 multipurpose cum/ seminar halls available. Smart Classrooms and seminar halls are enabled with internet facilities and projector. Furniture available in the class room is suitable for sound learning. Student - computer ratio is 2:1 and the allotment ratio in the lab is 2:1. Well stacked library functioning from 10.00 am to 4.00pm .The Library has the subscription for online resources such as e-Journals, eBooks, Databases, etc., in addition to regular books, journals, magazines, newspapers etc. Library resource centre is situated in library hall and separate arrangements are made for teachers to access e-journals. Smart board facility is available in seminar hall and smart classrooms with capacity of approx. 200 students, Multipurpose and Conference hall are made available for the conduct of conferences, seminars, workshops etc. Art and Craft Resourse centre-01 Conference Hall-01 Seminar Hall – 01 Medical Inspection Room.-01ICT Lab-01 Physical Resource Centre - 01 Girls Common Room-01 Store-02 Multipurpose Hall - 01 Classrooms -19 Curriculum lab 01 Library 01

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://klbdavcollege.org/about_us/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

KLBDAV College is committed to offering the resourceful infrastructure for academic growth of students. Multipurpose Hall: A spacious, fully equipped Auditorium with seating capacity of 200 persons. Sound system with speakers, amplifiers, hand mikes, two podium mikes and portable projector. Seminar Halls: Institutes have well-furnished Seminar Halls with seating capacity of 50 persons each. Outdoor games Institute have Playground. Sports ground consists of Volleyball Court, Badminton Courts and a Cricket Ground. Indoor games sports room is used for indoor games and Yoga practices by students. 01 Tables, racquets and balls for Table Tennis, Carrom and Chess boards are available. It has been an active space used for cultural activities and Yoga.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://klbdavcollege.org/about-us/infrastructure/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	https://klbdavcollege.org/about-us/infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1357679

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File]

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of the college has collection of subject text books, reference books, journals related to different areas of education and pedagogical subjects. It also comprises of several types of educational magazines, various books, previous year question papers are also available for references. Approximately 7000 books are available in college library. The college library opens from 10am to 4 pm during the working days. During working hours facilities available includes returning, renewal of books for study purpose. Library of the college is computerized and also cater to the needs of students, teaching staff and keep them updated and well informed. The library is automated with integrated library management software Koha. The users can search the collection of books by title author, publisher etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	<u>Nil</u>

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | **D. Any 1 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

13200.00

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

54

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College is having different technical facilities like LCD, projector, Wi-Fi etc. ICTlab is equipped with 26 computers and all computers are connected with internet and in working condition. College campus is connected with Wi-Fi facilities. All facilities of the college have been updated on regular basis and also purchases are madeonthe requirement. Continuous upgradations of the infrastructure is one of the quality policyof the institution. CCTV cameras are also installed in the class rooms.

College management has provided Computer, Printer, scanner Smart Class Rooms: All Teaching staff member use the ICT in the crassrooms and laboratories whenever needed.

Computer Lab: A Well equipped computer lab is also functioning in the college. The students of the college are access to the computer lab. Internet Facility: College is having 100 MBPS of high speed internet facility. Wifi facility: The institute has a 24X7 WiFi facility.

B.Ed. Teacher Trainees study ICT-Basic Competencies and ICT Applications. These Trainees prepare the Lesson Plan, Printed Teaching Learning Materials, Result Sheet and Power point Presentation. Computers are used to convert and make a rank list of students. Average 85% statistical measurements are calculated by using computers. Teaching staff is always trying innovative instructional practices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

34

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

25,00,000

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratories are fully- equipped, adequate supplies and equipments for each concerned department are available in our college. Well equipped sports rooms with proper ventilation is also available. The maintenance of computer hardware and software of the college is carried out as per requirement. Regular maintenance of lab apparatus is carried out. Library is also regularly updated and maintenance of torn books isregularly done. Maintenance of college

internet connectivity for both staff and students is done regularly. Institution has made a provision of regular maintenance and upkeepof facilities such as laboratories, library, sports complexes, computers and classrooms.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

33

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

06

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

05

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Himachal Pradesh Government has stopped students union elections in colleges, However, in our institution we have nominated President, Vice President, one student from each class to represent the entire group.The nominated student of our college plays a proactive role in institutional functioning and contributes significantly to students welfare. She represents the student's interests, concerns, and suggestions to Principal, ensuring that the student's voice is heard and considered in decision-making processes. These events enrich the overall learning experience, promote a sense of community and foster the holistic development of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

27-04-2024 11:27:47

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association is formed in our institution and is functioning well. It plays a crucial role in the development of the institution and contributing significantly in various functional aspects. Alumini association of the institution served as a valuable resource for the development of the institution. Through mentorship, fund raising for infrastructure, networking, academic collaboration and community engagements are made.Alumni assosiation plays an important role in enhancing functional aspects and making environment conducive to academic excellence and holistic development.

File Description	Documents
Paste link for additional information	[Nil](Nil)
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

For Institutional vision and leadership we envisage in our pupil teachers to:-

*cultivate the right attitude, social values, ideals and ideologies. *Achieve academic excellence through hard work, critical thinking and effective decision making.

*Develop the qualities of responsible leadership in the growth and all round development of the personality.

*Grow harmonious relationship in the social dynamics and render selfless service to the community. Promote women empowerment so as to grow independence and autonomy.

*Make it one of the best colleges of education preparing teachers in the positive futuristic vision.

*To prepare intellectually well developed ,socially concerned, morally upright ,spiritually oriented citizens for India.

*To inculcate sense of duty, discipline, responsibility and service to the nation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Management of the institution promotes participative management and decentralization for decision making. The college provides better opportunities to all the stakeholders involved in the decentralization and participative management for working together. Learned educators and experienced professionals are invited on different occasions to guide and provide exposer to the staff and students. CSCA is formed to ensure active participation from the students and their representation and redressing all their problems if any to provide them a healthy learning environment.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has been using ICT for teaching learning purposes. Along with extensive use of computers for classroom teaching, the college had provided Desktops, with smart board enabled classrooms, making ICT an integral part of the teaching learning process.

The college has been quick to adapt to online teaching during the pandemic and subsequent lockdown. Online training programmes for both teachers and students were organised

1. Whiteboard that can be used both by students and teachers

2. Easy scheduling of classes by teachers and prompt notification to students.

3. Easy uploading of study material in "student's watsapp group" for smooth access of the same by students.

4. Screen sharing facility for quick sharing of PPTs, audio/video clip/Word/PDF is available.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

IQAC, Academic Committee and Purchase Committee plays a key role in framing the perspective plans and the effective implementation

of decisions taken. Some other committees are Anti Ragging Cell, Grievance Redressal Cell, Women Harassment Cell is also framed in the institution. Being purely self financed institution the affairs regarding the appointment and services rules are taken care of by the management of KLB DAV College under the norms of HP University for regular and temporary teachers.

File Description	Documents
Paste link for additional information	https://klbdavcollege.org/
Link to Organogram of the institution webpage	https://klbdavcollege.org/
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**E. None of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our institution is committed for the well being of the faculty. In this regard, EPF facility has been provided by the institution asper the rules of HP government.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

Nil

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a performance appraisal system for teaching and non-teaching staff under which yearly performance appraisal Performa filled by Head of the Institution. And this performance appraisal system is also the criteria for up -gradation of the

faculty . The criteria for the preparation of performance appraisal already shared with teachers. The teachers and non-teaching staff performed all responsibilities and their work to their best.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts both internal and external financial audits regularly .The audit committee thoroughly verifies the income and expenditure details and complaince report of audit are submitted to the management of the institution. External audits: it is conducted by the some agencies: chartered Accountant of the institute. Internal audits : internal audits is done by the checking each bill and voucher by director of Institution. The cashier maintains the cashbook, receipt, bills and vouchers. It is checked by the internal team of auditor.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution in its management meetings decides the mobilization of funds for academic and other areas like expenditure on purchase of new books, Magazines, Journals, Newspapers, Purchase of computers for ICT resources centre and their repair as well maintenance, purchase of stationery for the use of the office, repair and maintenance of the furniture and co-curricular activities to be accomplished in one academic year. Fee from the students is the major source of funds. Every expenditure is approved by the management and all precautions are undertaken to use the funds rationally and with optimum utilization.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell has been constituted as per the guidelines of NAAC .The cell monitors all activities of the college and its infrastructure needs with a view to improve and strengthen quality sustenance initiatives .The IQAC meets three times in this academic year .The main agenda of discussion and decision making are admission, staff positions, college infrastructure, result of annual University examination, academic and socio activities planning ,review of unit tests and halfyearly examination. IQAC ensures active participation of students in college decision making process by electing representatives from the students in the form Students Council. Academic Calendar is

prepared at the beginning of the session incorporating all the significant activities to be organised in the new session and it is discussed with Heads of the Department. The institution has constituted various\committees to execute different functions like admissions, academic activities, examination, management of library etc. Feedbacks from studentspracticing schools, Alumni, Parents are gathered through online forms and suggestion boxes for bringing qualitative improvement. The time table, the schedule of micro and simulated teaching, co-curricular activities, practice sessions and the evaluation schedules are finalized in advance. Periodic meetings are also conducted for decision-making and performance improvement .

File Description	Documents
Paste link for additional information	https://klbdavcollege.org/pdf/?head=IQAC%20Proceeding%20&view=https://klbdavcollege.org/wp-content/uploads/2024/03/scan0007.pdf
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Academic Monitoring Committee of the institute focuses on academic development. The primary aim of the IQAC is to develop a system for conscious, consistent, and catalytic action to improve the academic and administrative performance of the institution. The Institute has developed several quality assurance mechanisms under Academic Monitoring Committee as under:

i. Feedback analysis received from Students.

ii. Coordinates with all stakeholders for their opinions and advices for quality improvement.

iii. Getting updated on latest information on various quality parameters of higher education through various articles & field visits.

iv. Analysis about the feedback received from all stakeholders and informs the concerned about its outcome for correction. v. Institute appreciates, encourages and provides support for quality

improvement in teaching, research & administration. vi. Documentation of the various programs/activities leading to quality improvement.

vii. Collection, maintenance and analyzed documents are prepared and maintained.

viii. Planning and Support effective implementation for Total Quality management, Curricula development, Teaching-Learning and evaluation, Research, Consultancy and Extension activities for all stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization inculcates values of equality, diversity and inclusivity which are essential for creating a safe space for students as well as employees in the institution. The Institute aims to help provide gender equity by conducting seminars, debates, group discussions for girls on a single platform, awareness programme on women's empowerment gender sensitivity and self-defense. Women's Cell in association with IQAC of the college organized aprogramme to celebrate International Women's Day on 08/03/22 to make the students and employees aware of women's leadership . Cell Against Sexual Harassment and Grievance Redressal Cell, Department of Physical Education and IQAC Cell .Sports Meet organized at college Campus for the students of the college. CCTV cameras have been fixed in prominent places like campus corridors, main campus buildings and common places. Statutory committees like the Anti-Sexual harassment committee, Women's Cell, and Grievance Redressal Cell are constituted as per rules and regulations of Statutory Authorities and working effectively. There is a Girls' Common Room in thecollege.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management and garbage collection and their disposal is well managed, dust bins and leaves decomposers are installed at various places in the campus. The college is situated in the jurisdiction of MC Palampur, Municipal Corporation has fixed a garbage collection dustbin outside of the Campus and also collects the segregated garbage on daily bases. The girl's toilets both in campus and girl's hostel are equipped with sanitary pad vending machines with sanitary pad incinerator machines. AsHimachal Pradesh government has put a ban on single use plastic material.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

D. Any 1of the above

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

KLB DAV College for girls has organised several programs for providing an inclusive environment in campus. College has taken several initiative for promoting harmony regarding cultural, regional and other diversities. For the promotion of unity several community work like AIDS Awareness Day, Women's International DAy, Swachh Bharat Abhiyan. All programs are related to social, cultural and economical issues. Cultural, events are organised between different departments.To maintain diversity college organises Rangoli Completions, Mehandi competition, Essay Writing Completions, Slogan Writing Completions etc. All students are inspired by participating in various cultural Programmes and activities in the presence of Management and Eminent persons. Colleges organise various awareness programmes regarding health & hygiene, Swachhta Bharat Abhiyan.All activities are done under the Govt guidelines of COVID-19.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students KLB DAV College for girls stimulate the students and employees of the college about the constitutional obligations regarding values, rights, duties and responsibilities

of citizens.which exables them to conduct as a responsible citizen. To furnish students with skills, knowledge, cultural activities, moral values which are necessary for students to experiences the positions between life and livelihood by promoting safe and secure environment for study. College conducted different activities like Republic day, Independence Day, Gandhi Jayanti, to motivate the students for Indian Constitutional Rights and Duties.Constitution Day is celebrated on 26th November every year The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Students are encouraged to participate in activities like essay competition on the related themes. Every year our Institute celebrates collaboratively Republic Day and Independence day on January 26 and August 15 by sub-divisional magistrate Palampur . The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees. Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular decorum of the programme.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

E. None of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year our college organises and celebrates the National Festivals and Birth Ceremony of the great Indian Personalities. Through these festivals staff, students get to know the importance of national integrity in the country and then role in it in particular. 1) 26th January (Republic Day): Our College celebrates 26th January every year to honor the adaption of our constitution. Various programms including flag hosting and march- past are organised on this day. 2) 15th August (Independence Day): Independence Day is celebrated every year on August 15 and flag hosting by the Chief Guest and well practiced march past by students. 3) Gandhi Jayanti is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi wherein pledge is taken by students and staff. In today's times we inspire students of our institution to follow the Gandhian ideologies of truth and nonviolence and inspire them to contribute towards the peace and prosperity of the Nation. 4) International Yoga day is celebrated on 21st June every year. Our institute also celebrates Holi & Diwali festivals through different activities to learn about cultural diversity.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

District level Quiz Competition: A quiz competition was organized by Red Ribbon Club Dharamshala through virtual medium. In this district level quiz competition two students Aishwarya and Devanshi, students of the Education Department of KLB DAV College for Girls Palampur got first position at District level. Main motive behind this virtual quiz competition was to encourage students for the competitive examination.2. Talent Transformation. A lecture on "English as a second language" was given by Mr. Bhupesh Kumar (ESL Teacher) on 30th April 2022. The entire information was about skill development regarding English language acquisition process. The purpose of the lecture was to make aware about the grammatical problems and the issue they generally come across. The issue they discussed generally comes across while speaking and listening. The lecture was filled with full enthusiasm and motivation.

File Description	Documents
Best practices in the Institutional website	https://klbdavcollege.org/best-practices/
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The performance of the institution in one area distinctive to its vision: The college situated in an urban area of kangra district of Himachalm Pradesh. The College always aspires to help poor and needy students so that they can overcome their academic hurdles, as an initiative the college has established a BOOK BANK where from poor and needy students can avail free books on yearly basis. The college also undertakes several initiatives to sensitize students to gender equity, energy conservation measures, inclusiveness, human values etc. Keeping all these in view, the college organizes several programmes such as lectures, popular talks, workshops,sports competition, activities under IQAC. Our college wants our students to thrive and achieve their goals. In this context mentoring is one of the effective ways to improve and enhance students' learning and prepare them for the workplace. Mentoring provides them with the support they need to go forward in their academic journey, giving them the motivation they need to

reach their full potential. The mentor works with the mentee to help them set and achieve their goals, whileoffering support during the process. Our college has framed six and four mentor groups for B.Ed. and D.El.Ed. Students in order to solve different problems of the students and also to seek suggestions for the betterment of the institution in curricular and co curricular areas.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. Celebrations of different important days like Earth Day,InternationalWomen Day, Environmrnt Day,etc.

2. Health checkup and awarness progamme .

3. Society Awareness Programme Like Aids And TuberculosisAwareness Rally etc.

4. Art of living workshop (for stress free management).

5. Art and craft workshop.

6. Various guest lectures on differentissues