YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution K.L.B.D.A.V. COLLEGE FOR GIRLS

- Name of the Head of the institution Dr. ND Sharma

- Designation Director

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 01894232587

- Mobile no 09418045500

- Registered e-mail principal@klbdavcollge.org

- Alternate e-mail contact@klbdavcollge.org

- Address Palampur vpo palampur distt. kangra Tehsil Palampur

- City/Town Palampur

- State/UT Himachal pradesh

- Pin Code 176061

2.Institutional status

- Affiliated /Constituent Affiliated

- Type of Institution Women

- Location Urban

- Financial Status   **Self-financing**

- Name of the Affiliating University   **HIMACHAL PRADESH UNIVERSITY**

- Name of the IQAC Coordinator   **Ms. Shivani Nagpal**

- Phone No.   **01894232587**

- Alternate phone No.   **01894232587**

- Mobile   **9857444774**

- IQAC e-mail address   **contact@klbdavcollge.org**

- Alternate Email address   **nagpalshivani1979@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://klbdavcollege.org/aqar/

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://klbdavcollege.org/academic-calendar/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.58**	**2015**	**01/05/2015**	**30/04/2020**

6.Date of Establishment of IQAC   **11/02/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report — No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Tree Plantation Drive and Swachhta Abhiyan. 2.Faculty Development Program on IT Skills. 3. SOPs regarding covid-19 and reporting covid positive cases as per the guideline of H.P. Govt. 4. Curriculum transaction through online mode. 3. SOP's regarding COVID-19 and Reporting COVID cases as per the guidelines of HP. Government. 4.Curriculum transaction through online mode. 5. Distribution of Hand Sanitizers at various places in the institution.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of Academic Calendar and its execution	**Achieved**
SOP's regarding COVID-19 and Reporting COVID cases as per the guidelines of State Government.	**Achieved**

13.Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Management Committee	31/12/2021

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	**K.L.B.D.A.V. COLLEGE FOR GIRLS**
• Name of the Head of the institution	**Dr. ND Sharma**
• Designation	**Director**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**01894232587**
• Mobile no	**09418045500**
• Registered e-mail	**principal@klbdavcollge.org**
• Alternate e-mail	**contact@klbdavcollge.org**
• Address	**Palampur vpo palampur distt. kangra Tehsil Palampur**
• City/Town	**Palampur**
• State/UT	**Himachal pradesh**
• Pin Code	**176061**
2.Institutional status	
• Affiliated /Constituent	**Affiliated**
• Type of Institution	**Women**
• Location	**Urban**
• Financial Status	**Self-financing**
• Name of the Affiliating University	**HIMACHAL PRADESH UNIVERSITY**
• Name of the IQAC Coordinator	**Ms. Shivani Nagpal**
• Phone No.	**01894232587**

• Alternate phone No.	**01894232587**	
• Mobile	**9857444774**	
• IQAC e-mail address	**contact@klbdavcollge.org**	
• Alternate Email address	**nagpalshivani1979@gmail.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://klbdavcollege.org/aqar/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://klbdavcollege.org/academic-calendar/

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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	**3**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**

• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Tree Plantation Drive and Swachhta Abhiyan. 2.Faculty Development Program on IT Skills. 3. SOPs regarding covid-19 and reporting covid positive cases as per the guideline of H.P. Govt. 4. Curriculum transaction through online mode. 3. SOP's regarding COVID-19 and Reporting COVID cases as per the guidelines of HP. Government. 4.Curriculum transaction through online mode. 5. Distribution of Hand Sanitizers at various places in the institution.

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13.Whether the AQAR was placed before statutory body?	**Yes**
• Name of the statutory body	

Name	Date of meeting(s)
College Management Committee	**31/12/2021**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
NIL	Nil

15.Multidisciplinary / interdisciplinary

KlB DAV College for Girls is running the department of Teacher Education since 2005 with an intake capacity of two basic units (50 each) . Streams covered are medical/non-medical(25 students each),Arts/ Commerce (50 students).It is multidisciplinary institution running various courses like B.A.,B.Com.,M.A.,M.Com,MCA ,D .El.Ed etc.

16.Academic bank of credits (ABC):

The Affilated University has not yet adopted ABC In Teacher Education Department.

17.Skill development:

Due to COVID-19 Pandemic the Skill Development Programme could not be conducted.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

KLB DAV College for girls offers three languages for B. Ed trainees namely English ,Hindi and Sanskrit as teaching subjects. The medium of instructions in the classroom used by the teacher is bilingual that is Hindi and English. Students use Hindi language to prepare their lesson plans.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The OBE means firstly having a clear understanding of what is important for students to be able to do and then creating curriculum. Instead of simply focussing on the educational process,OBE prioritises the end goal . Here educators give utmost importance to the specific results and skills students need to gain .It sets clear, measurable goals for each student.In OBE students play an active role in shaping their learning journey. They are not just a passive recepient of knowledge instead they motivate who take charge of their academic future.

20.Distance education/online education:

During COVID-19 Pandemic , there was provision of taking online classes through Google Meet and Zoom App.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	**02**

File Description	Documents
Data Template	<u>View File</u>

2.Student	
2.1 Number of students during the year	**100**

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**42**

File Description	Documents
Data Template	<u>View File</u>

2.3 Number of outgoing/ final year students during the year	**98**

File Description	Documents
Data Template	<u>View File</u>

3.Academic	
3.1 Number of full time teachers during the year	**16**

File Description	Documents
Data Template	<u>View File</u>

3.2	**16**

Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**19**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**2163035**
4.3 Total number of computers on campus for academic purposes	**32**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum structure of B.Ed Programme is based on compulsory papers, optional papers, practicum, community work and internship programme. Before starting the session, college prepares academic calendar withthe help ofteaching staff and principal of the college. Time table is also prepared well in advance. Syllabus and topics are allotted to all the faculty members after planning the entire activities . An induction meeting is organised to notify the students to understand the entire academic process of the college in the beginning of the session. Academic calendar is prepared as per the guidelines issued by the HPU and is uploaded in the college website. The institution has formed various committees for smooth and effective functioning .

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://hpuniv.ac.in/upload/syllabus/5b87c13499174b.ed.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- **Classroom Attendance: Each student will have to attend a minimum of 80% Lectures/Tutorials/Practicals. A student having less than 80% attendance will not be allowed to appear in the end semester Examination (ESE).**
- **However, the exemption from 80% attendance will be given to those participating in prescribed co-curricular activity (e.g. NCC, NSS, Youth Festivals, Sports etc.) to the extent of 20% (making the necessary attendance as 60% in these cases). The claim for this exemption should be supported by authenticated certificate from the concerned University/college authorities.**
- **The student having attendance between 49% and 70% attendance will apply for exemtion on a prescribed form accompanied by clear reason (s) for absence to competent authority.**
- **Those students getting the exemptions, except for those getting entitled for getting the CCA marks for classroom attendance as given below.**
- **Classroom Attendance Incentive: Those having greater than 80% attendance (for those participant in co-curricular activities, 20% will be added to percent attendance) will be awarded CCA marks (In case of courses with a total of 100 marks) as follows:**

The continuous comprehensive assessment (CCA) will have the following components:

> 80% but ?83% 1 Marks

> 84% but ?87% 2 Marks

> 88% but ?91% 3 Marks

> 92% but ?95% 4 Marks

> 96% 5 Marks

The marks on the basis of attendance (in case of courses with a total of 50 marks) will be awarded as follows:

> 80% but ?86%

> 87% but ?93%

> 94%

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://hpuniv.ac.in/upload/syllabus/5b87bad08b186B.Edsyllabus2015onwards12.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

E. None of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The university has made it compulsory to study "Environmental Studies" in their regular curriculum to create awareness related to various environmental issues the world is facing. Various extension programmes are being organised by the institute through social awareness among the rural community with respect to ecological balance and its importance.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

100

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution   **B. Any 3 of the above**

**from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://klbdavcollege.org/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

100

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

53

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

When the students are admitted to B.Ed Course, they are provided with the academic support through regular classes, curricular activities planned as per the annual academic calendar. Students are provided with the access to library and learning resources. In addition to that students are free to seek any academic suppport from the teachers.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
100	**16**

File Description	Documents
Any additional information	<u>View File</u>

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Online mode of the teaching learning was adopted due to SOPs and nation wide lockdown due to covid-19. Students were engaged in participative learning, group discussions etc. through the online mode.

File Description	Documents
Upload any additional information	*View File*
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- **Academic year 2020-2021 was completely affected by pandemic covid-19. In this period teachers learn, adopt and practise the ICT enabled tools. The use of laptops and internet became a common practice not only for the teachers but for the students also. Faculty of KLBDAV tookclasses through Google Meet and Zoom Meeting app. Teachers take classes and encourage innovative methods for interpretations of various terminologies through audio- visual system, live classrooms etc. In addition interactive method of teaching, the facility members are using the IT enable learning tool such as a PPT, video clippings, Audio system, Online sources to expose the students for advanced knowledge and practical learning . Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of seminars, debates, group discussion, assignments, quiz test etc.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	*View File*

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

94

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assesment is transparent and robust in term of frequency in KLBDAV colllege.The college follows the guidelines of Himachal Pradesh University, Shimla for Continuous Internal Evaluation. For internal assessment 20 marks are allotted for major paper (80 marks) and 10 for minor paper (40 marks). In KLBDAV College for girls internal assessment marks is based on the overall performance of the students. The internal assessment criteria include classroom attendance percentage, assignments, class test, house test and classroom behaviour. Each student will have to attend a minimum of 80% lectures/tutorials/practical's. Students having less than 80% attendance are not allowed to appear in the end semester examination. However, the exemption from 80% attendance will be given to those participating in prescribed co curricular activities to the extent of 20%. 5 marks weightage is given to classroom attendance. Remaining 15 marks of Continuous internal evaluation in each semester is awarded on the basis of theory assignments, class test, unit test, house test, over all behaviour and participation in co-curricular activities to be assigned by the concerned subject teacher.

File Description	Documents
Any additional information	View File
Link for additional information	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/B_Ed%20Prospectus-2020.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism to deal with examination related grievances is transparent, time bounds and efficient for the students well in

advance . Starting of every semester all faculty members are
described the evaluation process of internal marks and external
marks. Internal examination grievances are cleared by showing the
correct answer sheet. Some time they have grievances after
compression with follow students answer sheet. This is satisfied
by evaluator by explaining the reason for difference of marks
.This whole process is conducted insuch a way so thatthe students
get updated result with in the same semester. Hence it is a time
bound process.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated
and displayed on website and communicated to teachers and students.

On successful completion of 2 year B.Ed programme pupil teacher
will be able to develop teaching competency, pedagogical skills,
critical thinking, effective communication, content analysis, self
direct learning, social resilience, physical development and
teamwork. A learning outcome is measurable, observable and
specific statement that clearly indicates that what a student
knows and be able to do as a result of learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Himachal Pradesh university has a well defined process to measure
the attainment of programoutcomes through the curriculum. We adopt
various methods like direct and indirect to measure the attainment
of specific outcomes. They will have an ability to work
efficiently in the field of teaching, to understand the
psychological, philosophical and environmental issues facing in
education.

Course Outcome Process

1. Define Course Outcomes for a course and check their quality.

2. Align Course Outcomes with questions of class tests, assignments and end semester exam.

3. Identifying and plugging the gaps left in attainment of course outcome through plan of action for next semester.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

98

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://klbdavcollege.org/pdf/?head=Student%20Satisfaction%20Survey&view=https://klbdavcollege.org/wp-content/uploads/2024/03/STUDENT_SATISFACTION_SURVEY_REPORT_2020.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

NIL

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Due to covid-19 pandemic, no such activities has been done in the college campus. Only International Yoga day was celebrated through online mode.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

NIL

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

01

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

No extention activities were carried due to covid-19 pandemic.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

NIL

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	**No File Uploaded**

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

NIL

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

NIL

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The modern facilities required for the effective teaching learning process is more than adequate and they exceed the minimum specified requirements by the various statutory bodies. Some of the major facilities which are being used for effective teaching learning are given below:

More than 19 rooms and o1 multipurpose cum/ seminar halls available. Smart Classrooms and seminar halls are enabled with internet facilities and projector. Furniture available in the class room is suitable for sound learning. Student - computer ratio is 2:1 and the allotment ratio in the lab is 2:1. Well-stacked library functioning from 10.00 am to 4.00pm .The Library has the subscription for online resources such as e- Journals, e-Books, Databases, etc., in addition to regular books, journals, magazines, newspapers etc. Library resource centre is situated in library hall and separate arrangements are made for teachers to access e-journals. Smart board facility is available in seminar hall and smart classrooms with capacity of approx. 200 students, Multipurpose and Conference hall are made available for the conduct of conferences, seminars, workshops etc.

Art and Craft Resourse centre-01

Conference Hall-01

Seminar Hall – 01

Medical Inspection Room.-01

ICT Lab-01

Physical Resource Centre - 01

Girls Common Room-01

Store-02

Multipurpose Hall - 01

Classrooms -19

Curriculum lab 01

Library 01

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://klbdavcollege.org/about-us/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

KLB DAV college for Girls, Palampur has adequate facilities for cultural activities, sports and games (indoor, outdoor). The college has organised sports competition in its own campus. Cultural facilities are also available in the college. The facilities available for sports, games (Both indoor and outdoor) yoga and cultural activities are more than adequate and the same is being evident by large number of participation by the students and their achievements in terms of winning medals and awards in these categories. Some of the games which are being organised in the campus with their respective ground measurements are given below

1. Basketball -28m x 15m.

2. Kho- Kho 27m x16 m.

3. Volleyball - 9m x18m.

4. Badminton- 13.4m x 6.1m and Indoor hall (Table- Tennis, Carrom

and Chess).

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

21,36,035

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of the college has collection of subject text books,

reference books, journals related to different areas of education and pedagogical subjects. It also comprises of several types of educational magazines, various books, previous year question papers are also available for references. Approximately 7000 books are available in college library. The college library opens from 10am to 4 pm during the working days. During working hours facilities available includes returning, renewal of books for study purpose. Library of the college is computerized and also cater to the needs of students, teaching staff and keep them updated and well informed. The library is automated with integrated library management software Koha. The users can search the collection of books by title author, publisher etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

25020

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

nil

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College is having different technical facilities like LCD, projector, Wi-Fi etc. College is also having one language laboratory. Computer lab is equipped with 26 computers and all computers are connected with internet and in working condition. College campus is connected with Wi-Fi facilities. All facilities of the college have been updated on regular basis and also purchases are madeas per the requirement. Continuous upgradations of the infrastructureis one of the quality polices of the institution. CCTV cameras are also installed in the class rooms.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

32

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2136035

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratories are fully- equipped, adequate supplies and equipments for each concerned department are available in our college. Well-equipped sports rooms with proper ventilation is also available. The maintenance of computer hardware and software of the college is carried out as per requirements. Regularmaintenance of lab apparatus is carried out. Library is also regularly updated and maintenance of tornbooks are regularly done. Sports equipments

areregularly repaired. Maintenance of college internet connectivity for both staff and students isdone regularly. Institution has made a provision of regular maintenance and up keep of facilities such as laboratories, library, sports complexes, computers and classrooms.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

07

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

NIL

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

**grievances including sexual harassment and
ragging cases Implementation of guidelines of
statutory/regulatory bodies Organization
wide awareness and undertakings on policies
with zero tolerance Mechanisms for
submission of online/offline students'
grievances Timely redressal of the grievances
through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

06

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

05

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

NIL

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

NIL

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Himachal Pradesh Government has stopped students union elections in colleges, However, in our institution we have nominated President, Vice President, one student from each class to represent the entire group.The nominated student of our college plays a proactive role in institutional functioning and contributes significantly to students welfare. He represents the student's interests, concerns, and suggestions to Principal, ensuring that the student's voice is heard and considered in decision-making processes. These events enrich the overall learning experience, promote a sense of community and foster the holistic development of students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

NIL

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association is formed in our institution and is functioning well. It plays a crucial role in the development of the institution and contributing significantly in various functional aspects. Aluminiassociation of the institution served as a valuable resource for the development of the institution. Through mentorship, fund raising for infrastructure, networking, academic collaboration and community engagements are made.Alumni assosiation plays animportant role in enhancing functional aspects and making environmentconducive to academic excellence and holistic development.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

For Institutional vision and leadership we envisage in our pupil teachers to:-

*cultivate the right attitude, social values, ideals and ideologies.

*Achieve academic excellence through hard work, critical thinking and effective decision making.

*Develop the qualities of responsible leadership in the growth and all round development of the personality.

*Grow harmonious relationship in the social dynamics and render selfless service to the community.

Promote women empowerment so as to grow independence and autonomy.

*Make it one of the best colleges of education preparing teachers in the positive futuristic vision.

*To prepare intellectually well developed ,socially concerned, morally upright ,spiritually oriented citizens for India.

*To inculcate sense of duty, discipline, responsibility and service to the nation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- Management of the institution promotes participative management and decentralization for decision making.
- The college provides better opportunities to all the stakeholders involved in the decentralization and participative management for working together.
- Learned educators and experienced professionals are invited on different occasions to guide and provide exposer to the

staff and students.
- **CSCA is formed to ensure active participation from the students and their representation and redressing all their problems if any to provide them a healthy learning environment.**

File Description	Documents
Paste link for additional information	https://klbdavcollege.org/
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

KLBDAV college for girls is affiliated to HPU Shimla.The college follows the frame work provided by the university and designs its strategy accordingly. As during this year, the whole world was suffering from covid -19 pandemic, teaching learning process got shifted towardsonline mode. To ensure the smooth conduct of activities , different platforms like Google Meet and Zoom App were adopted for interaction among students and staff.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

IQAC, Academic Committee and Purchase Committee plays a key role in framing the perspective plans and the effective implementation of decisions taken. Some other committees are Anti Ragging Cell, Grievance Redressal Cell, Women Harassment Cell is also framed in the institution. Being purely self financed institution the affairs regarding the appointment and services rules are taken care of by the management of KLB DAV College under the norms of HP University for regular and temporary teachers.

File Description	Documents
Paste link for additional information	https://klbdavcollege.org/
Link to Organogram of the institution webpage	https://klbdavcollege.org/
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our institution is committed for the well beingof the faculty. In this regard, EPFfacilityhasbeen provided by the institution asper the rules of HP government.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

NIL

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

00

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a performance appraisal system for teaching and non-teaching staff under which yearly performance appraisal Performa filled by Head of the Institution. And this performance appraisal system is also the criteria for up -gradation of the faculty . The criteria for the preparation of performance appraisal already shared with teachers. The teachers and non-teaching staff performed all responsibilities and their work to their best.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts both internal and external financial audits regularly .External audits: it is conducted by the some agencies: chartered Accountant of the institute. Internal audits : internal audits is done by the checking each bill and voucher by director of Institution. The cashier maintains the cashbook, receipt, bills and vouchers. It is checked by the internal team of auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution in its management meetings decides the mobilization of funds for academic and other areas like expenditure on purchase of new books, Magazines, Journals, Newspapers, Purchase of computers for ICT resources centre and their repair as well maintenance, purchase of stationery for the use of the office, repair and maintenance of the furniture and co-curricular activities to be accomplished in one academic year. Fee from the students is the major source of funds. Every expenditure is approved by the management and all precautions are undertaken to use the funds rationally and with optimum utilization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell has been constituted as per the guidelines of NAAC .The cell monitors all activities of the college and its infrastructure needs with a view to improve and strengthen quality sustenance initiatives .The IQAC meets three times in this academic year .The main agenda of discussion and decision making are admission, staff positions, college infrastructure, result of annual University examination, academic and socio activities planning ,review of unit tests and half-yearly examination. IQAC ensures active participation of students in college decision making process by electing representatives from the students in the form Students Council. Academic Calendar is prepared at the beginning of the session incorporating all the significant activities to be organised in the new session and it is discussed with Heads of the Department. The institution has constituted various\committees to execute different functions like admissions, academic activities, examination, management of library etc. Feedbacks from studentspracticing schools, Alumni, Parents are gathered through online forms and suggestion boxes for bringing qualitative improvement. The time table, the schedule of micro and simulatedteaching, co-curricular activities, practice sessions and the evaluation schedules are finalized in advance. Periodic meetings are also conducted for decision-making and performance improvement .

File Description	Documents
Paste link for additional information	https://klbdavcollege.org/
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching learning process. The academic calendar is prepared in advance, displayed and circulated in the institute and strictly followed. Admission to B.Ed. programme, summer, winter vacations, examination scheduled & co-curricular activities are notified in the academic calendar. All newly admitted students areintroduced with the uniqueness of the education system, the teaching learning process, the system of continuous evaluation,

compulsory core courses, various co-curricular activities, discipline and culture of the institute. Important announcements are made in morning assembly and attendance and conduct of classes are monitored by the class teachers. The discipline committee members make random visits to ensure smooth functioning of classes. Feedback from students is also taken individually by teachers for their respective courses and students are also free to approach the director of the institute for feedback and suggestions. The teaching-learning process is reviewed and improvements are implemented based on the IQAC recommendations.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://klbdavcollege.org/annual-report/
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

All these activities were suspended temporarily due to covid-19 pandemic.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management and garbage collection and their disposal is well managed, dust bins and leaves decomposers are installed at various places in the campus. The college is situated in the jurisdiction of MC Palampur, Municipal Corporation has fixed a garbage collection dustbin outside of the Campus and also collects the segregated garbage on daily bases. The girl's toilets both in campus and girl's hostel are equipped with sanitary pad vending machines with sanitary pad incinerator machines. AsHimachal Pradesh government has put a ban on single use plastic material.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: E. None of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the   E. None of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

KLBDAV College has organised several programs for providing an

inclusive environment in campus. KLB DAV College has taken several initiatives for promoting harmony regarding cultural , regional and other diversities. For the promotion of community works like AIDS awareness day, International Women's Day , Sawachh Bharat Abhiyan etc. were organized. All programs are related to social, cultural and economical issues. Cultural events are organised between different departments. To maintain diversity, college organised rangoli competions, slogan writing completions etc. All students are inspired toparticipate in various cultural activities.But, due to covid. 19, all activities were suspended.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our college conducted different activities like Republic Day, Independence Day, and Gandhi Jayanti to motivate the students for Indian Constitutional Rights and Duties. Students are encouraged to participate in activities like debates and declamation. The celebration is attended by students, Teaching and Non- teaching staff, invitees, guests and attendees.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for   E. None of the above

students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. 26 January (Republic Day)

2. 15 August (Indepandance Day)

3. Gandhi Jayanti

4. Interbnational Yoga Day

5. International Women'sDay

6. Holi Celebration

7. Diwali Celebration

all these activies suspended due to covid-19 pendamic.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Nil

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision of KLB DAV College for girls Palampur is to promote women empowerment so as to grow independence and autonomy, which makes it one of the best college of education preparing teachers in the positive futuristic vision. When the whole world was suffering from Covid-19 pandemic, which forced schools and colleges to shut down temporarily Our college started online teaching through different teaching applications as per the guidelines of the Government. During pandemic, the college encourages its faculty to improve its qualification by attending various webinars at the State, National and Intemational level. Our faculty attended many conferences, published research papers and published books for the enrichment of the students.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum structure of B.Ed Programme is based on compulsory papers, optional papers, practicum, community work and internship programme. Before starting the session, college prepares academic calendar withthe help ofteaching staff and principal of the college. Time table is also prepared well in advance. Syllabus and topics are allotted to all the faculty members after planning the entire activities . An induction meeting is organised to notify the students to understand the entire academic process of the college in the beginning of the session. Academic calendar is prepared as per the guidelines issued by the HPU and is uploaded in the college website. The institution has formed various committees for smooth and effective functioning .

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://hpuniv.ac.in/upload/syllabus/5b87c13499174b.ed.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- **Classroom Attendance: Each student will have to attend a minimum of 80% Lectures/Tutorials/Practicals. A student having less than 80% attendance will not be allowed to appear in the end semester Examination (ESE).**
- **However, the exemption from 80% attendance will be given to those participating in prescribed co-curricular activity (e.g. NCC, NSS, Youth Festivals, Sports etc.) to the extent of 20% (making the necessary attendance as 60% in these cases). The claim for this exemption should be supported by authenticated certificate from the concerned University/college authorities.**
- **The student having attendance between 49% and 70% attendance will apply for exemtion on a prescribed form**

- accompanied by clear reason (s) for absence to competent authority.
- Those students getting the exemptions, except for those getting entitled for getting the CCA marks for classroom attendance as given below.
- Classroom Attendance Incentive: Those having greater than 80% attendance (for those participant in co-curricular activities, 20% will be added to percent attendance) will be awarded CCA marks (In case of courses with a total of 100 marks) as follows:

The continuous comprehensive assessment (CCA) will have the following components:

> 80% but ?83% 1 Marks

> 84% but ?87% 2 Marks

> 88% but ?91% 3 Marks

> 92% but ?95% 4 Marks

> 96% 5 Marks

The marks on the basis of attendance (in case of courses with a total of 50 marks) will be awarded as follows:

> 80% but ?86%

> 87% but ?93%

> 94%

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://hpuniv.ac.in/upload/syllabus/5b87 bad08b186B.Edsyllabus2015onwards12.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic	E. None of the above

bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The university has made it compulsory to study "Environmental Studies" in their regular curriculum to create awareness related to various environmental issues the world is facing. Various extension programmes are being organised by the institute through social awareness among the rural community with respect to ecological balance and its importance.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

100

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://klbdavcollege.org/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

100

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

53

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

When the students are admitted to B.Ed Course, they are provided with the academic support through regular classes, curricular activities planned as per the annual academic

calendar. Students are provided with the access to library and learning resources. In addition to that students are free to seek any academic support from the teachers.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
100	**16**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Online mode of the teaching learning was adopted due to SOPs and nation wide lockdown due to covid-19. Students were engaged in participative learning, group discussions etc. through the online mode.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- **Academic year 2020-2021 was completely affected by pandemic covid-19. In this period teachers learn, adopt and practise the ICT enabled tools. The use of laptops and internet became a common practice not only for the teachers but for the students also. Faculty of KLBDAV tookclasses through Google Meet and Zoom Meeting app. Teachers take classes and encourage innovative methods**

for interpretations of various terminologies through audio- visual system, live classrooms etc. In addition interactive method of teaching, the facility members are using the IT enable learning tool such as a PPT, video clippings, Audio system, Online sources to expose the students for advanced knowledge and practical learning . Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of seminars, debates, group discussion, assignments, quiz test etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

94

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	*View File*

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assesment is transparent and robust in term of frequency in KLBDAV colllege.The college follows the guidelines of Himachal Pradesh University, Shimla for Continuous Internal Evaluation. For internal assessment 20 marks are allotted for major paper (80 marks) and 10 for minor paper (40 marks). In KLBDAV College for girls internal assessment marks is based on the overall performance of the students. The internal assessment criteria include classroom attendance percentage, assignments, class test, house test and classroom behaviour. Each student will have to attend a minimum of 80% lectures/tutorials/practical's. Students having less than 80% attendance are not allowed to appear in the end semester examination. However, the exemption from 80% attendance will be given to those participating in prescribed co curricular activities to the extent of 20%. 5 marks weightage is given to classroom attendance. Remaining 15 marks of Continuous internal evaluation in each semester is awarded on the basis of theory assignments, class test, unit test, house test, over all behaviour and participation in co-curricular activities to be assigned by the concerned subject teacher.

File Description	Documents
Any additional information	View File
Link for additional information	https://hpuniv.ac.in/hpuniv/upload/upload files/files/B_Ed%20Prospectus-2020.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Mechanism to deal with examination related grievances is transparent, time bounds and efficient for the students well in advance . Starting of every semester all faculty members are described the evaluation process of internal marks and external marks. Internal examination grievances are cleared by showing the correct answer sheet. Some time they have grievances after compression with follow students answer sheet. This is satisfied by evaluator by explaining the reason for difference of marks .This whole process is conducted insuch a way so thatthe students get updated result with in the same semester. Hence it is a time bound process.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

On successful completion of 2 year B.Ed programme pupil teacher will be able to develop teaching competency, pedagogical skills, critical thinking, effective communication, content analysis, self direct learning, social resilience, physical development and teamwork. A learning outcome is measurable, observable and specific statement that clearly indicates that what a student knows and be able to do as a result of learning.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Himachal Pradesh university has a well defined process to measure the attainment of programoutcomes through the curriculum. We adopt various methods like direct and indirect to measure the attainment of specific outcomes. They will have an ability to work efficiently in the field of teaching, to understand the psychological, philosophical and environmental issues facing in education.

Course Outcome Process

1. Define Course Outcomes for a course and check their quality.

2. Align Course Outcomes with questions of class tests, assignments and end semester exam.

3. Identifying and plugging the gaps left in attainment of course outcome through plan of action for next semester.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

98

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://klbdavcollege.org/pdf/?head=Student%20Satisfaction%20Survey&view=https://klbdavcollege.org/wp-content/uploads/2024/03/STUDENT_SATISFACTION_SURVEY_REPORT_2020.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Due to covid-19 pandemic, no such activities has been done in the college campus. Only International Yoga day was celebrated through online mode.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

NIL

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

01

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

No extention activities were carried due to covid-19 pandemic.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

NIL

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	**No File Uploaded**

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

NIL

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

NIL

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The modern facilities required for the effective teaching learning process is more than adequate and they exceed the minimum specified requirements by the various statutory bodies.

Some of the major facilities which are being used for effective teaching learning are given below:

More than 19 rooms and o1 multipurpose cum/ seminar halls available. Smart Classrooms and seminar halls are enabled with internet facilities and projector. Furniture available in the class room is suitable for sound learning. Student - computer ratio is 2:1 and the allotment ratio in the lab is 2:1. Well-stacked library functioning from 10.00 am to 4.00pm .The Library has the subscription for online resources such as e-Journals, e-Books, Databases, etc., in addition to regular books, journals, magazines, newspapers etc. Library resource centre is situated in library hall and separate arrangements are made for teachers to access e-journals. Smart board facility is available in seminar hall and smart classrooms with capacity of approx. 200 students, Multipurpose and Conference hall are made available for the conduct of conferences, seminars, workshops etc.

Art and Craft Resourse centre-01

Conference Hall-01

Seminar Hall – 01

Medical Inspection Room.-01

ICT Lab-01

Physical Resource Centre - 01

Girls Common Room-01

Store-02

Multipurpose Hall - 01

Classrooms -19

Curriculum lab 01

Library 01

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://klbdavcollege.org/about-us/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

KLB DAV college for Girls, Palampur has adequate facilities for cultural activities, sports and games (indoor, outdoor). The college has organised sports competition in its own campus. Cultural facilities are also available in the college. The facilities available for sports, games (Both indoor and outdoor) yoga and cultural activities are more than adequate and the same is being evident by large number of participation by the students and their achievements in terms of winning medals and awards in these categories. Some of the games which are being organised in the campus with their respective ground measurements are given below

1. Basketball -28m x 15m.

2. Kho- Kho 27m x16 m.

3. Volleyball - 9m x18m.

4. Badminton- 13.4m x 6.1m and Indoor hall (Table- Tennis, Carrom and Chess).

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

21,36,035

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of the college has collection of subject text books, reference books, journals related to different areas of education and pedagogical subjects. It also comprises of several types of educational magazines, various books, previous year question papers are also available for references. Approximately 7000 books are available in college library. The college library opens from 10am to 4 pm during the working days. During working hours facilities available includes returning, renewal of books for study purpose. Library of the college is computerized and also cater to the needs of students, teaching staff and keep them updated and well informed. The library is automated with integrated library management software Koha. The users can search the collection of books by title author, publisher etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**D. Any 1 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

25020

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

nil

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College is having different technical facilities like LCD, projector, Wi-Fi etc. College is also having one language laboratory. Computer lab is equipped with 26 computers and all computers are connected with internet and in working condition. College campus is connected with Wi-Fi facilities. All facilities of the college have been updated on regular basis and also purchases are madeas per the requirement. Continuous upgradations of the infrastructureis one of the quality polices of the institution. CCTV cameras are also installed in the class rooms.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

32

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2136035

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratories are fully- equipped, adequate supplies and equipments for each concerned department are available in our college. Well- equipped sports rooms with proper ventilation is also available. The maintenance of computer hardware and software of the college is carried out as per requirements. Regularmaintenance of lab apparatus is carried out. Library is also regularly updated and maintenance of tornbooks are regularly done. Sports equipments areregularly repaired. Maintenance of college internet connectivity for both staff and students isdone regularly. Institution has made a provision of regular maintenance and up keep of facilities such as laboratories, library, sports complexes, computers and classrooms.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

07

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

NIL

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**D. 1 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

06

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

05

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

NIL

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

NIL

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Himachal Pradesh Government has stopped students union elections in colleges, However, in our institution we have nominated President, Vice President, one student from each class to represent the entire group.The nominated student of our college plays a proactive role in institutional functioning and contributes significantly to students welfare. He represents the student's interests, concerns, and suggestions to Principal, ensuring that the student's voice is heard and considered in decision-making processes. These events enrich the overall learning experience, promote a sense of community and foster the holistic development of students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

NIL

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association is formed in our institution and is functioning well. It plays a crucial role in the development of the institution and contributing significantly in various functional aspects. Aluminiassociation of the institution served as a valuable resource for the development of the institution. Through mentorship, fund raising for infrastructure, networking, academic collaboration and community engagements are made.Alumni assosiation plays animportant role in enhancing functional aspects and making environmentconducive to academic excellence and holistic development.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

For Institutional vision and leadership we envisage in our pupil teachers to:-

*cultivate the right attitude, social values, ideals and ideologies.

*Achieve academic excellence through hard work, critical thinking and effective decision making.

*Develop the qualities of responsible leadership in the growth and all round development of the personality.

*Grow harmonious relationship in the social dynamics and render selfless service to the community.

Promote women empowerment so as to grow independence and autonomy.

*Make it one of the best colleges of education preparing teachers in the positive futuristic vision.

*To prepare intellectually well developed ,socially concerned, morally upright ,spiritually oriented citizens for India.

*To inculcate sense of duty, discipline, responsibility and service to the nation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- Management of the institution promotes participative management and decentralization for decision making.
- The college provides better opportunities to all the stakeholders involved in the decentralization and participative management for working together.
- Learned educators and experienced professionals are

invited on different occasions to guide and provide exposer to the staff and students.

- **CSCA is formed to ensure active participation from the students and their representation and redressing all their problems if any to provide them a healthy learning environment.**

File Description	Documents
Paste link for additional information	https://klbdavcollege.org/
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

KLBDAV college for girls is affiliated to HPU Shimla.The college follows the frame work provided by the university and designs its strategy accordingly. As during this year, the whole world was suffering from covid -19 pandemic, teaching learning process got shifted towardsonline mode. To ensure the smooth conduct of activities , different platforms like Google Meet and Zoom App were adopted for interaction among students and staff.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

IQAC, Academic Committee and Purchase Committee plays a key role in framing the perspective plans and the effective implementation of decisions taken. Some other committees are Anti Ragging Cell, Grievance Redressal Cell, Women Harassment Cell is also framed in the institution. Being purely self financed institution the affairs regarding the appointment and services rules are taken care of by the management of KLB DAV College under the norms of HP University for regular and

temporary teachers.

File Description	Documents
Paste link for additional information	https://klbdavcollege.org/
Link to Organogram of the institution webpage	https://klbdavcollege.org/
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**E. None of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our institution is committed for the well beingof the faculty. In this regard, EPFfacilityhasbeen provided by the institution asper the rules of HP government.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the year

`NIL`

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

`NIL`

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

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File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a performance appraisal system for teaching and non-teaching staff under which yearly performance appraisal Performa filled by Head of the Institution. And this performance appraisal system is also the criteria for up -gradation of the faculty . The criteria for the preparation of performance appraisal already shared with teachers. The teachers and non- teaching staff performed all responsibilities and their work to their best.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts both internal and external financial audits regularly .External audits: it is conducted by the some agencies: chartered Accountant of the institute. Internal audits : internal audits is done by the checking each bill and voucher by director of Institution. The cashier maintains the cashbook, receipt, bills and vouchers. It is checked by the

internal team of auditor.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution in its management meetings decides the mobilization of funds for academic and other areas like expenditure on purchase of new books, Magazines, Journals, Newspapers, Purchase of computers for ICT resources centre and their repair as well maintenance, purchase of stationery for the use of the office, repair and maintenance of the furniture and co- curricular activities to be accomplished in one academic year. Fee from the students is the major source of funds. Every expenditure is approved by the management and all precautions are undertaken to use the funds rationally and with optimum utilization.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell has been constituted as per the guidelines of NAAC .The cell monitors all activities of the college and its infrastructure needs with a view to improve and strengthen quality sustenance initiatives .The IQAC meets three times in this academic year .The main agenda of discussion and decision making are admission, staff positions, college infrastructure, result of annual University examination, academic and socio activities planning ,review of unit tests and half-yearly examination. IQAC ensures active participation of students in college decision making process by electing representatives from the students in the form Students Council. Academic Calendar is prepared at the beginning of the session incorporating all the significant activities to be organised in the new session and it is discussed with Heads of the Department. The institution has constituted various\committees to execute different functions like admissions, academic activities, examination, management of library etc. Feedbacks from studentspracticing schools, Alumni, Parents are gathered through online forms and suggestion boxes for bringing qualitative improvement. The time table, the schedule of micro and simulatedteaching, co-curricular activities, practice sessions and the evaluation schedules are finalized in advance. Periodic meetings are also conducted for decision-making and performance improvement .

File Description	Documents
Paste link for additional information	https://klbdavcollege.org/
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching learning process. The academic calendar is prepared in advance, displayed and circulated in the institute and strictly followed. Admission to B.Ed. programme, summer, winter vacations, examination scheduled & co-curricular activities are notified in the academic calendar. All newly admitted students areintroduced with the uniqueness of the education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various co-curricular activities, discipline and culture of the institute. Important announcements are made in morning assembly and attendance and conduct of classes are monitored by the class teachers. The discipline committee members make random visits to ensure smooth functioning of classes. Feedback from students is also taken individually by teachers for their respective courses and students are also free to approach the director of the institute for feedback and suggestions. The teaching-learning process is reviewed and improvements are implemented based on the IQAC recommendations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://klbdavcollege.org/annual-report/
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

All these activities were suspended temporarily due to covid-19 pandemic.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management and garbage collection and their disposal is well managed, dust bins and leaves decomposers are installed at various places in the campus. The college is situated in the jurisdiction of MC Palampur, Municipal Corporation has fixed a garbage collection dustbin outside of the Campus and also collects the segregated garbage on daily bases. The girl's toilets both in campus and girl's hostel are equipped with sanitary pad vending machines with sanitary pad incinerator machines. AsHimachal Pradesh government has put a ban on single use plastic material.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles**	**E. None of the above**

3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for	**D. Any 1 of the above**

enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

KLBDAV College has organised several programs for providing an inclusive environment in campus. KLB DAV College has taken several initiatives for promoting harmony regarding cultural , regional and other diversities. For the promotion of community works like AIDS awareness day, International Women's Day , Sawachh Bharat Abhiyan etc. were organized. All programs are related to social, cultural and economical issues. Cultural events are organised between different departments. To maintain diversity, college organised rangoli comptetions, slogan writing completions etc. All students are inspired toparticipate in various cultural activities.But, due to covid. 19, all activities were suspended.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our college conducted different activities like Republic Day,

Independence Day, and Gandhi Jayanti to motivate the students for Indian Constitutional Rights and Duties. Students are encouraged to participate in activities like debates and declamation. The celebration is attended by students, Teaching and Non- teaching staff, invitees, guests and attendees.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

E. None of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. 26 January (Republic Day)

2. 15 August (Independance Day)

3. Gandhi Jayanti

4. Interbnational Yoga Day

5. International Women'sDay

6. Holi Celebration

7. Diwali Celebration

all these activies suspended due to covid-19 pendamic.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Nil

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision of KLB DAV College for girls Palampur is to promote women empowerment so as to grow independence and autonomy, which makes it one of the best college of education preparing teachers in the positive futuristic vision. When the whole

world was suffering from Covid-19 pandemic, which forced schools and colleges to shut down temporarily Our college started online teaching through different teaching applications as per the guidelines of the Government. During pandemic, the college encourages its faculty to improve its qualification by attending various webinars at the State, National and Intemational level. Our faculty attended many conferences, published research papers and published books for the enrichment of the students.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. International Yoga Day celebration.

2. Poster Making, Quize, Debates and declamation on various topics will be orgnised in the campus.

3. various sports and culctural activies will be orgnised in the college.

4. cleanliness drive will be orgnised on the occassion of Gandhi Jayanti.

5. Earth day celebration