Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**K.L.B.D.A.V.COLLEGE FOR GIRLS**
Name of the head of the Institution	**Dr. ND Sharma**
Designation	**Director**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01894232587**
Mobile no.	**9418045500**
Registered Email	**principal@klbdavcollge.org**
Alternate Email	**contact@klbdavcollge.org**
Address	**Palampur vpo palampur distt. kangra Tehsil Palampur**
City/Town	**Palampur**
State/UT	**Himachal pradesh**
Pincode	**176061**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Rural**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Ms. Shivani Nagpal**
Phone no/Alternate Phone no.	**01894232587**
Mobile no.	**9857444774**
Registered Email	**principal@klbdavcollge.org**
Alternate Email	**contact@klbdavcollge.org**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://klbdavcollege.org/pdf/?head=Quality%20Assurance%20Report&view=https://klbdavcollege.org/wp-content/uploads/2024/03/AQAR-2017-2018.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://klbdavcollege.org/pdf/?head=Academic%20Calendar&view=https://klbdavcollege.org/wp-content/uploads/2024/03/calender-2018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.58**	**2015**	**01-May-2015**	**30-Apr-2020**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**11-Feb-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Guest lecture on Women Health and Hygiene	04-Oct-2018 1	100
Awareness Rally on HIV/AIDS	01-Dec-2018 1	100
Nukkad Natak on Disaster Management and voting Awareness	11-Mar-2019 2	200
Workshop on Job Readiness and Skills Required	02-May-2019 1	100
Workshop on Personality Development and Employability Skill Training	22-May-2019 1	100
Celebration Of Yoga Day	21-Jun-2019 1	200

L::asset('/'),'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.$instdata->upload_special_status)}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link]
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File]
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Boosting the academic and research achievement of faculty members through a meeting between the director and the achievers. 2.Enhanced use of ICT in teaching , learning and evaluation process. 3. Cleanliness drive on the celebration of 150th Birthday of Mahatma Gandhi.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Exhibition of models prepared by B.Ed Students	One day workshop on teaching aids preparation was conducting in September
Sports Competition	In March Annual Sports Competition was Conducted
Educational Tours	Students Visited Jallianwala Bagh, Wagah Border in April
[View Uploaded File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Managing Committee	29-Nov-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2019

Date of Submission	23-Feb-2019

17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500

words

Academic planning is done before the start of the academic year and conveners of different committees contribute to the preparation of academic calendar. Distribution of workload and preparation of B.Ed. time table is done in advance. The college academic calendar is uploaded on the website for the academic year commencement. All faculty members are involved in scheduling academic, co-curricular and extracurricular events to enrich the learning process. The college follows the curriculum designed by Himachal Pradesh University Shimla. Though syllabus is prescribed by the university, the teachers use innovative methods for better delivery of curriculum transaction. Uses of ICT tools, power point presentations, group discussions in classrooms enrich the learning experiences. Teachers complete the curriculum within the stipulated time. Every teacher enjoys the freedom to follow any innovative idea of teaching they wish .The institution has a well maintained library, with the latest books required for curriculum delivery .Subject teachers with the librarian give the requirements and ensure that the list of books needed for their subjects is available for their students .All the new students are oriented to the prescribed syllabus as well as the college committees in the beginning of the academic year. College thus ensures gearing every student for effective transaction of knowledge. Our institution believes in reaching out to students by adopting learner centered approach.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field

	Projects / Internships	
BEd	Education	100
BEd	Eucation	100
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
IQAC is an integral part of the college for assuring the quality of college functioning. One of the aspects of this assurance is the feedback system of the college. The college follows structured and criteria based feedback system for the future development of the teaching learning process and overall working of the college. Data as feedback is gathered, analyzed and used for development of institution which follows certain mechanism as the foundation of feedback analysis. This feedback is analyzed at higher level of management and steps are taken to improve the functioning. Accordingly, continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities. Structured feedback is taken from stakeholders. The feedback from the students is taken into account at the end of the year and at the end of the school internship i.e. in the last week of May and December by filling questionnaire developed by the institution. In addition, oral feedback is also given to pupil- teachers to improve their performance and enhance the teaching skills required to make the teaching learning process effective.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	125	100
No file uploaded.				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	100	Nill	16	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
16	16	11	1	2	Nill

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Students mentoring system is available in the institution. The process of mentoring is an individualized form of counselling and guidance which caters to the needs of the students in the campus. The mentoring system is targeted at fostering a better rapport between the students and the teachers at a personal level. An effective mentor listens to the needs of the students, is flexible and can identify solutions to problems .Major responsibilities of mentor are to provide guidance, advice, feedback and support to the mentee. Each faculty member is the mentor of a group of 08 to 09 students allocated to him/her by the Head of the Institution. The teacher mentor interacts, counsels, guides on various academic as well as professional aspects. The areas under academic aspect are: internship, practice teaching, lesson guidance, community work, project guidance, teaching aids preparation etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
100	16	1:6

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	16	Nill	3	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	B.ED	Ist Semester	12/11/2018	28/09/2019
BEd	B.Ed	2nd Semester	20/11/2018	03/03/2019
BEd	B.ED	3rd Semester	12/06/2019	25/02/2020

BEd	B.ED	4th Semester	18/06/2019	05/04/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The mechanism for Continuous Internal Evaluation system is designed and informed by the affiliating university. K.L.B D.A.V College is affiliated to Himachal Pradesh university, the evaluation norms set by the university are followed. The college revises the evaluation procedure in accordance with the university guidelines from time to time. The college follows the following guidelines for continuous evaluation of the students. In B.Ed. course, theory papers are of 80 marks for major papers and 40 marks for minor Papers and 20 and 10 marks are for internal examination. Components of Internal Evaluation are as follows: Attendance-5 marks (for Major paper) and 3 marks for (Minor paper) Major paper 15 marks (breakup as follow class tests, Assignments, presentations, etc.) minor paper 7 marks (breakup as follow class tests, Assignments, presentations, etc.). At the college level, the following reforms have been initiated for the continuous internal evaluation: 1. Students are made aware about the components of the evaluation process during the orientation programme organized in the college at the beginning of the session. 2. The academic calendar is prepared and internal assessment schedules are communicated to the students well in advance. 3. The House Examinations schedules are also displayed on the college notice board. 4. The performance of the students is also monitored through class tests, assignments, group discussions, seminars, class presentations, quiz etc. 5. Remedial classes and special tests are conducted for the slow learners. 6. Parent teacher meetings are organized to discuss the progress of the students and remedial measures are taken wherever needed. 7. External examinations of 3 hours/ 1 and 1/2 hour duration (Major and minor papers) are conducted at the end of every semester/year by the Himachal Pradesh University.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar is prepared before the commencement of the session. Academic calendar is issued by the University every year for follow up by the affiliated colleges. Academic calendar helps to organize the academic year, plan the curriculum, schedule the exams and holidays, and coordinate the activities in the institution. The programs mentioned in the Calendar are organized by the institution from time to time in order to fulfill the motive of university to enhance the performance academic as well as co-curricular activities. The class teachers are advised to take unit tests and class tests before the house examination to sharpen the students knowledge. The record of the house examination is kept for future reference and marked answer sheets are also shared with the students for future improvement. Questions banks are prepared by the teachers in the institution every year for academic excellence of the students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://exams.hpushimla.in/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year	Number of students passed in final year examination	Pass Percentage

B.ED	BEd	Education	100	100	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://klbdavcollege.org/pdf/?head=Student%20Satisfaction%20Survey&view=https://klbdavcollege.org/wp-content/uploads/2024/02/sss_2018.docx

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<td colspan="5">**No Data Entered/Not Applicable !!!**</td>

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	**Nill**	**Nill**	**Nill**	**Nill**

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<td colspan="3">**No Data Entered/Not Applicable !!!**</td>

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Education	**1**

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<td colspan="4">**No Data Entered/Not Applicable !!!**</td>

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	**2**

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
World AIDS day(slogan writing and poster making)	**Red Ribbon Club**	**10**	**40**
Blood Donation Camp	**Rotract Club**	**8**	**50**

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government

Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Environmental Awareness	KLBDAV College	Poster Making	7	20
SWACH BHARAT	KLBDAV College	Swachhta Abhiyan	16	100
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Teaching Internship	Internship Programme for B.Ed	Govt. Schools	01/05/2018	31/05/2018	100
B.Ed internship	B.Ed internship	Govt. Schools	31/08/2018	30/11/2018	100
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	Nill	Nill
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3600000	3563965

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing

Class rooms	**Existing**
Laboratories	**Existing**
Seminar Halls	**Existing**
Seminar halls with ICT facilities	**Existing**
Value of the equipment purchased during the year (rs. in lakhs)	**Newly Added**

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
koha	**Partially**	**16.05.11.000**	**2018**

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	**7145**	**1150327**	**86**	**12480**	**7231**	**1162807**
Reference Books	**1970**	**488036**	**13**	**2720**	**1983**	**490756**
Journals	**18**	**4350**	**0**	**0**	**18**	**4350**

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	**37**	**26**	**1**	**1**	**0**	**2**	**4**	**100**	**0**
Added	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total	**37**	**26**	**1**	**1**	**0**	**2**	**4**	**100**	**0**

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and

recording facility

<div align="center" style="color:red">No Data Entered/Not Applicable !!!</div>

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
400000	382844	3200000	3181121

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<div align="center">Procedure and policies for maintaining and utilising physical academic and sports facilities are maintained by the college itself. The college management has all necessary provisions and facilities. The college premise is used for academic and other activities meant for the students.</div>

<div align="center">https://klbdavcollege.org/</div>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	Nill	Nill
Financial Support from Other Sources			
a) National	NSP	16	Nill
b)International	Nill	Nill	Nill

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Awareness programme on Self Hygiene	04/10/2018	100	Inner Wheel Club
Yoga and Meditation	21/06/2019	200	KLBDAV College
Workshop on Personality Development	22/05/2019	100	KLBDAV College

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of studentsp placed

		students for competitive examination	students by career counseling activities	have passedin the comp. exam	
		No Data Entered/Not Applicable !!!			
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	**25**	**B.Ed**	**Teacher Education**	**Various University and college**	**Masters and Research Degrees**
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Hindi Pakhwada	**Institutional Level**	**30**
Poster Making	**Institutional Level**	**15**
Mehndi Competition	**Institutional Level**	**12**
Chess Competition	**Institutional Level**	**8**
Badminton	**Institutional Level**	**10**
Debate and Declamation	**Institutional Level**	**20**
[View File](#)		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Himachal Pradesh government has stopped students union elections in colleges, however, in our institution we have nominated one student from each class to represent the entire group. The nominated students of our college play a proactive role in institutional functioning and contribute significantly to students welfare. The nominated students represent the students interests, concerns and suggestions to the management, ensuring that the students voice is heard and considered in decision- making . These events enrich the overall learning experience, promote a sense of community and foster the holistic development of the students. It procures academic support and mentorship to the students. Our college encourages students to engage with the local community through various outreach programs, fostering social responsibility and a sense of civil duty among the future educators. Through representation the organisation supports and plays a vital role in shaping a positive and inclusive learning environment while striving for the Welfare and betterment of all the students. The committees are framed by the institution to facilitate and help concerned teachers in organizing various programs. The committees are formed for cultural as well as other activities in the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

5.4.2 – No. of enrolled Alumni:

52

5.4.3 – Alumni contribution during the year (in Rupees) :

40150

5.4.4 – Meetings/activities organized by Alumni Association :

1. Addition of new members 2. Placement suggestions 3. Plantation Drive

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

All academic and administrative decisions of the college are taken in a decentralized manner. There are committees headed by a faculty member as the convener, teachers and student representative as its members. The decisions taken by a committee are forwarded to Director to take final decision. The institution has constituted various committees to execute different functions like admissions, academic activities, and conduct of examination etc. To manage the examination related activities such as conducting of house examination and

end term examinations, filling up of the forms, evaluation of answer scripts etc a separate committee has been created. This committee undertakes the work of printing of questions papers, procurement of answer sheets etc.There is constant interaction among the functional units of all the committees. The final decision involving financial matter is forwarded to the management for approval.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The Admission process is conducted, monitored and implemented centrally by Himachal Pradesh University Shimla. The mode of admission is common entrance test.
Library, ICT and Physical Infrastructure / Instrumentation	To cater for the academic demands of students, the college has a rich library equipped with more than 7000 books. The Library is enriched regularly with latest editions of books, magazines and journals to enable the students to get up to date information on varied topics. To meet the requirements of needy students the college has started a book bank. New and latest reading material is made available to the students. The college has a wi-fi campus with internet broad band facility. The Computer lab provides numerous computing facilities for its students and staff.
Curriculum Development	Curriculum is prepared by the Himachal Pradesh University, Shimla. Instructional plan for curriculum in all subjects is prepared at institutional level.
Teaching and Learning	1.Teaching learning through ICT. 2.PowerPoint presentations are used by the faculty and students. 3.Presentation and Seminars are conducted to enrich students. 4.Microsoft word, Excel and educational online sites are used by the faculty as well as students. 5.Observation of peer teaching and feedback. 6.Teaching through Micro-lessons and practice of simulation and practice teaching in schools.
Examination and Evaluation	Exams are conducted according to norms of HPU Shimla. Internal House Tests are conducted. Continuous Comprehensive Evaluation is done for

	creating consistency in learning through class tests, house tests, assignments, participation in different activities and sessional work.
Human Resource Management	Planning of academic calendar and extra-curricular activities is done well in advance. Various college committees work together to accomplish institutional activities. Students participation in decision making and college activities in ensured by the committees in advance. Faculty participates in Orientation programs, Trainings, Workshops, Expert meets and Seminars for their further development and strengthening their skills.
Industry Interaction / Collaboration	College conducts internship for B.Ed students in Govt. schools to enhance their teaching skills. Teaching practice prepares them for the teaching profession. Guest Lectures of renowned speakers and seminars / workshops on relevant themes are organized time to time.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Planning and development activities of the college are broadly governed by the guidelines and advices issued by Himachal Pradesh University, Govt. of Himachal Pradesh, NCTE and UGC.
Administration	Important decisions are conveyed to concerned stakeholders through e-mails, WhatsApp and are also displayed on the college notice boards.
Examination	As per HPU syllabus, examinations are conducted by the colleges as per the guidelines of HPU, Shimla.Form fill ups of B Ed. students are done through Off line mode and submitted in administration office after that send to the HPU for approval. Admit cards are distributed among the students.
Student Admission and Support	Number of seats are 100. Students get admission in college after attending the HPU B.Ed. counselling.After the allotment of seats to the students in various colleges by the university, students enroll themselves with the concerned college by personally visiting the same.
Finance and Accounts	Online salary of the staff and EPF

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	16	5	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF and Accidental Insurance	EPF and Accidental Insurance	Cash Awards to Meritorious students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, Institution conducts internal and external audit regularly. The college has a mechanism for external financial audit every year on the end of the financial year. The internal audit is conducted by any of the member of the society to reconcile fee received, expenses incurred and bank accounts. The statutory audit is conducted by qualified chartered accountants every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose

No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**No**	**Nill**	**Yes**	**Academic Committee**
Administrative	**Yes**	**Nill**	**Yes**	**Management Committee**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Regular meetings are organised among parents, students and teachers. Feedback from students and parents are collected. Various suggestions offered by parents and students for the improvement of educational environment of the college are taken care of.

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**No**
c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	**Exhibition of models prepared by B.Ed students**	**30/09/2018**	**30/09/2018**	**30/09/2018**	**100**
2019	**Programme on Personality Development**	**22/05/2019**	**22/05/2020**	**Nill**	**100**
[View File](#)					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
World AIDS Day	01/12/2018	01/12/2018	100	0
Cleanliness Campaign	04/03/2019	04/05/2019	200	0
Awareness Regarding Blood Donation	01/04/2019	01/04/2019	200	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Programs like Green campus Campaign, Plastic Free Campus, Tree Plantation Drive, Water Conservation are undertaken.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	Nill	Nill	Nill	Nill	Nill
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
The code of conduct for students is mentioned in the college prospectus.	16/06/2018	The code of conduct for students is published in college prospectus. The code of conduct on anti ragging in the college is also mentioned in the college prospectus. Code of conduct, anti ragging guidelines and general rules related to college are conveyed to the students at the start of the new session. Discipline and anti ragging committees of the

| | | | college address any disciplinary complaints and take appropriate corrective measures. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Hindi Pakhwada	10/09/2018	19/09/2018	40
Poster Making	27/09/2018	27/09/2018	15
Celebration of 150th Birth Anniversary of Mahatma Gandhi	26/09/2018	30/09/2018	100
Awarness Programme on World AIDS Day	01/12/2018	01/12/2018	100
Sports	12/03/2019	18/03/2019	100
Workshop on Personality Development	22/05/2019	22/05/2019	100
[View File]()			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree Plantation. 2.Cleanliness Drive 3. Plastics free Campus 4. Water Conservation 5. Beautification of campus by Houses of college

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. The cleanliness campaign was organized from 26th September to 2nd October. Different activities were done under this campaign. On 27th September slogan writing and poster making competition was organized. On 28th September dialogue competition was held. Information related to organic farming and making organic fertilizers was given to students in Himachal Pradesh Agriculture University. On 30th September debate competition was organized and on 1st October Bhajan competition was organized. The impact of this campaign was fantastic. All the students get benefitted through these different activities. 2.Two days workshop on skill and personality development was organized by the Education department. Mr. Karan Katoch from Daksh Education and welfare society gave a lecture on personality and skill development. Main motive was to motivate the students about skill proficiency and have to acquire perfect job through skill and personality development. Students fully participated with enthusiasm and get benefitted through it.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://klbdavcollege.org/pdf/?head=Best%20Practices&view=https://klbdavcollege.org/wp-content/uploads/2024/03/2018-19-1.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

KLB DAV College for Girls Palampur is a centrally located institution and is well connected with transport facilities from all corners of the State. The

College is located in the lap of Himalayas with a beautiful scenic beauty which makes it a proper place to study. The mission of the institution is to prepare intellectually well developed, socially concerned, morally upright, spiritually oriented citizens of India, To inculcate a sense of duty, discipline, responsibility and services to the Nation, to provide an environment so as to flourish their talents is the good of institution of the students. Apart from the teaching process, for the all round development guest lectures about self hygiene, poster making and slogan writing competition were organized in the college. Bridge course was conducted by Teacher Education department in 2018. The faculty of the college is using innovative teaching technologies to impart quality education to the students. The College is equipped with smart classrooms, ICT lab, and art and craft resource center, HPERC and curriculum laboratory.

Provide the weblink of the institution
https://klbdavcollege.org/pdf/?head=Institutional%20Distinctiveness&view=https://klbdavcollege.org/wp-content/uploads/2024/03/scan0003.pdf

8.Future Plans of Actions for Next Academic Year

Academic planning and implementation as per guidelines of NCTE New Delhi/HPU Shimla. Augmentation of college library and laboratories. More innovative teaching learning techniques to be introduced for effective teaching learning. To increase number of books, Journals and strengthen e- library.