



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		K.L.B.D.A.V.COLLEGE FOR GIRLS
Name of the head of the Institution		Dr. ND Sharma
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01894232587
Mobile no.		9418045500
Registered Email		principal@klbdavcollege.org
Alternate Email		contact@klbdavcollge.org
Address		Palampur vpo palampur distt. kangra Tehsil Palampur
City/Town		Palampur
State/UT		Himachal pradesh
Pincode		176061

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Rural			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Dr. Shukla rani			
Phone no/Alternate Phone no.		01894232587			
Mobile no.		8219738267			
Registered Email		principal@klbdavcollege.org			
Alternate Email		contact@klbdavcollge.org			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://klbdavcollege.org/">https://klbdavcollege.org/</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="https://klbdavcollege.org/">https://klbdavcollege.org/</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.58	2015	01-May-2015	30-Apr-2020
<b>6. Date of Establishment of IQAC</b>			11-Feb-2014		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
AIDS Awareness Rally on HIV/AIDS	01-Dec-2017 1		100		

Organised a Workshop on Mental Health	17-Feb-2018 1	200
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Faculty development program with use of ICT tools. Installation of inverter for supply of electricity. Students seminar on teaching skills. Tree plantation Swachhata Abhiyan.

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
World AIDS Day	World AIDS day was celebrated on 1st December 2017. Rally was organised by the members of Red Ribbon club in order

	to spread awareness regarding AIDS.
Blood Donation Camp	Blood donation camp was organised in collaboration with Rotract Club on 14/3/2018 and 50 volunteers donated blood
Organisation of Annual Function	Annual function was organised and meritorious students were awarded prizes.
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
College Management Committee	11-May-2018

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2018
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Date of Submission	10-Feb-2018
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<b>17. Does the Institution have Management Information System ?</b>	No
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## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Academic planning is done before the start of the academic year and conveners of different committees contribute to the preparation of academic calendar. Distribution of workload and preparation of B.Ed. time table is done in advance. The college academic calendar is uploaded on the website for the academic year commencement . All faculty members are involved in scheduling academic ,co curricular and extra curricular events to enrich the learning process. The college follows the curriculum designed by Himachal Pradesh University Shimla. Though syllabus is prescribed by the university, the teachers use innovative methods for better delivery of curriculum transaction . Use of ICT tools, power point presentations, group discussions in classrooms enriches the learning experiences. Teachers complete the curriculum within the stipulated time. Every teacher enjoys the freedom to follow any innovative idea of teaching they wish .The institution has a well maintained library ,with the latest books required for curriculum delivery .Subject teacher with the

librarian give the requirements and ensure that the list of books needed for their subjects are available for their students .All the new students are oriented to the prescribed syllabus as well as the college committees in the beginning of the academic year. College thus ensures gearing every student for effective transaction of knowledge. Our institution believes in reaching out to students by adopting learner centric approaches.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
nil	Nil	Nil	Nil	Nil	Nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	nil	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
N/A	Nil	Nil
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	B.Ed	100
BEd	B.Ed	100
<a href="#">View Uploaded File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

**Feedback Obtained**

Feedback is obtained through a well structured questionnaire from students, teachers, alumni and parents. Feedback obtained from the students is examined scrupulously and utilized for their further educational improvement. The teachers actively contribute towards the development of an institution by removing syllabus related difficulties. The employer takes every care for the overall development of the institution. The college conducts meetings with the alumni and parents and shares ideas for the progress of institution in all respects. Interactions with eminent alumni members are arranged on regular basis. Thus all the stakeholders provide timely services to be utilized. The feedback from the students is taken into account at the end of the year and the feedback is also taken at the end of the school internship i. e. in the last week of May and December by filling questionnaire developed by the institution. In addition, oral feedback is also given to pupil- teachers to improve their performance and enhance the teaching skills required to make the teaching-learning process effective.

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEEd	Education	100	115	100
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**2.2 – Catering to Student Diversity**

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	100	Nil	16	Nil	Nil

**2.3 – Teaching - Learning Process**

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
16	16	33	1	2	0
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No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

KL B DAV College has adopted a well defined mentoring policy for the overall development and nurturing of the students at the start of the academic year. The staff members of the college are assigned some students for mentoring, keeping in mind the mentor mentee ratio should not exceed more than 1: 25. The mentor is assigned

with some major responsibilities for the benefit of the students. A mentor always does more for the well being of the students, Responsibilities assigned and performed by the mentor are 1. to maintain personal details of the students including their address, contact numbers, overall academic performances and progress. it helps the faculty members in monitoring the academic growth of the students. 2. to counsel and motivate the students in all academic matters -direct or indirect. 3. to continuously monitor ,counsel ,guide and motivate the students in all the academic matters 4. to advise students in their career development /professional guidance. 5. to maintain a detailed progressive record of the students. 6.to keep the head of the institute informed in matters of leave or absence or official recommendations etc . In addition to this ,the mentor is keen to make the mentee a good citizen of India by enhancing the social and moral values along with his academic excellence. This mentoring is for over all development of the students. Faculty members (Mentors) meet the students frequently and discuss various issues including class room lectures, library performances, participation in seminar/ conferences, technical events and academic difficulties faced in their career development. The students are advised by the mentor teachers to take up extra skill building programs organised by the institution as well as to participate in the conferences and seminars held at various places. The mentors make sure that overall development of the student including academic as well as professional is done to the best level. Financial assistance if required by the students in the shape of free books for whole of the session from book bank is also provided. Students are encouraged by the mentors for participating in all types of extra curricular activities, cultural activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
100	16	1:6

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	16	Nil	2	2

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	Nil
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	B.Ed.	3/2017	27/12/2017	30/05/2018
BEd	B.Ed	4/2018	30/06/2018	30/10/2018
No file uploaded.				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

KLB DAV College follows guidelines of HPU Shimla for internal evaluation system. For undergraduate programs the institute conducts house examinations per semester. The average marks of house examination are considered for the internal assessment. After completion of the house examinations the faculty members evaluate the answer sheets and distribute to the students for their

doubt clarification and re-correction . Answer sheets are shown to all the students for self- evaluation. The faculty members prepare the list of marks obtained by the students and deposit with the in-charge of house examination committee for consideration at the time of continuous internal evaluation which helps at the end of session for marking final internal assessment of the students. Faculty members conduct collaborative learning practices ,assignments, remedial /extended classes and study hours to evaluate students performance to get better results. Question banks are prepared by the faculty members every year and are placed in the library for the use of students. The distribution of weightage to the various components of assessment is announced in the class within the first fortnight of the semester. Students performance is also evaluated on the basis of parameters of communication skills, use of modern techniques ,critical thinking skills ,problem solving skills, ability to work in teams and leadership qualities. House examinations are conducted once in the semester. The criterion for internal assessment marks (10 marks for minor subjects and 20 marks for Major subject) is based on the university guidelines. Date sheet is display on the college notice board and circulated to the respective classrooms. The detail of the evaluation process, regulations, curriculum and syllabus of all the programs are displayed on the college notice board. Periodic instructions related to examinations and evaluation received from the university are promptly communicated to the students through the WhatsApp group ,notice board and morning assembly. The circulars are read by faculty in the classrooms, and the copy of the same is displayed on the notice board.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared by the college at the beginning of each session. The principal conducts meeting with HOD to decide the dates for Sports day and other academic purposes. The main purpose of deciding these dates in advance is to enable the department to plan for the fixed programs and events. It also helps the students to plan their academic and extra curricular activities. Examination dates are decided by the H.P. University Shimla and intimated to the colleges .Schedule for admission process, class tests, unit tests, submission of assignments, house exams, seminars , University exams are displayed on the notice board. Curricular and extra curricular activities with dates such as International Youth Day , Annual sports meet ,World AIDS Day, International Yoga Day, winter break are also displayed in the academic calendar .

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://exams.hpshimla.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BEEd	Education	100	100	100
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the



questionnaire) (results and details be provided as weblink)

[https://klbdavcollege.org/pdf/?head=Student%20Satisfaction%20Survey&view=https://klbdavcollege.org/wp-content/uploads/2024/02/STUDENT\\_SURVEY\\_2017.docx](https://klbdavcollege.org/pdf/?head=Student%20Satisfaction%20Survey&view=https://klbdavcollege.org/wp-content/uploads/2024/02/STUDENT_SURVEY_2017.docx)

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	Nil	Nil	Nil
No file uploaded.				

#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
nil		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Education	1	5.2
International	Education	1	3.8
<a href="#">View Uploaded File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
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nil	Nill
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
nil	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nil	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nill	0	0	Nill	Nill
No file uploaded.				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
AIDS AWARENESS RALLY	RED RIBBON CLUB	5	100
INTERNATIONAL YOGA DAY	KLBDVA COLLEGE	12	100
SKILL IN TEACHING	KLBDVA COLLEGE	6	100
BLOOD DONATION CAMP	ROTARACT CLUB	10	25
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	Nill	Nill	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen	Name of the activity	Number of teachers	Number of students
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	cy/collaborating agency		participated in such activities	participated in such activities
AIDS AWARENESS RALLY	RED RIBBON CLUB	AWARENESS RALLY	5	100
BLOOD DONATION CAMP	ROTARACT CLUB	BLOOD DONATION	3	25
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	Nil	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
B.Ed internship	B.Ed internship	GOVT SCHOOL	01/05/2017	31/05/2017	100
B.Ed internship	B.Ed internship	GOVT SCHOOL	01/08/2017	30/11/2017	100
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	Nil	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2000000	1806620

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing

Value of the equipment purchased during the year (rs. in lakhs)	Existing
Seminar halls with ICT facilities	Existing
No file uploaded.	

#### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	16.05.11.000	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7019	1148347	126	1980	7145	1150327
Reference Books	1924	464535	46	23501	1970	488036
Journals	18	4350	0	0	18	4350
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	Nil	Nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	30	25	1	1	0	1	2	100	0
Added	1	0	0	0	0	1	0	0	0
Total	31	25	1	1	0	2	2	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
800000	706037	1200000	1100583

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedure and policies for maintaining and utilising physical academic and sports facilities are maintained by the college itself. The college management has all necessary provisions and facilities. The college premise is used only for academic and other activities meant for B.Ed. students.

<https://klbdavcollege.org>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
LANGUAGE LAB	15/10/2017	100	INTERNAL
REMEDIAL CLASS	10/03/2018	20	INTERNAL
YOGA AND MEDITATION	21/06/2018	100	INTERNAL
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NIL	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual

harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	35	B.ED	EDUCATION	VARIOUS COLLEGE AND UNIVERSITIES	MASTER AND RESEARCH DEGREE
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Interwing Light Vocal Comp.	Institutional Level	15
Interwing Rangoli Comp	Institutional Level	20
Interwing Mehndi Comp	Institutional Level	50
Interwing Group Dance	Institutional Level	50
Cleanliness Drive	Institutional Level	100
Childrens Day	Institutional Level	100
<a href="#">View File</a>		

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	Nil

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The process of election for framing students council at department level with 5 members i.e. President, Vice President, Secretary and two executive members. After commencement of every academic year fresh committees are formed under the supervision of faculty. CSA contributes in conducting various events in the department like Teachers day, farewell to final years students, various sports activities etc. The infrastructure pertaining to physical, academic, sports facilities in college are regularly maintained to ensure maximum benefit to students . Staff members are deputed to ensure maintenance of campus.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Our college has constituted Alumni Association. Aims and objectives of the Association are 1. To promote and foster mutually beneficial interaction between the Alumni and the present students of department of education and between the Alumni themselves. 2.To enable the alumni to participate in activities that would contribute to the general development of the college. 3. To arrange and collect funds for the development of the college. 4. To encourage the Alumni to take an active and abiding interest in the work and progress of the Institute so as to contribute towards enhancement of the social utility of their Alma Mater.

5.4.2 – No. of enrolled Alumni:

97

5.4.3 – Alumni contribution during the year (in Rupees) :

44639.64

5.4.4 – Meetings/activities organized by Alumni Association :

INTERNAL MEETING OF WORKING ALUMANI IS HELD EVERY YEAR IN WHICH DISCUSSION REGARDING GROWTH OF STUDENTS IS DONE.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The head of the institution communicates with the administrative staff on regular basis and in a transparent manner. There is delegation of power and responsibility to the staff. There is effective time management and resources allocation ,mobilization and utilization. Administrative officer monitors and reviews the work allotted to the administrative staff and ensures proper communication at all levels. The sound financial management is practiced through effective utilization of funds for the allotted purposes. The financial management is reviewed by the Managing Director. Internal audit and concurrent audit for all the financial transactions is done by experts to prevent the wastage and misuse of resources. Further, care is taken that all financial constraints are removed and that the financial management is of very high standard.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The Admission process is conducted, monitored and implemented centrally by Himachal Pradesh University Shimla. The mode of admission is common entrance test.
Library, ICT and Physical Infrastructure / Instrumentation	To cater for the academic demands of students, the college has a rich library equipped with more than 7000 books. The Library is enriched regularly with latest editions of books, magazines and journals to enable the students to get up to date information on varied topics. To meet the requirements of needy students the college has started a book bank. New and latest reading material is made available to the students. The college has a wi-fi campus with internet broad band facility. The Computer lab provides numerous computing facilities for its students and staff.
Curriculum Development	Curriculum is prepared by the Himachal Pradesh University, Shimla. Instructional plan for curriculum in all subjects is prepared at institutional level.
Teaching and Learning	1.Teaching learning through ICT. 2.PowerPoint presentations are used by the faculty and students. 3.Presentation and Seminars are conducted to enrich students. 4.Microsoft word, Excel and educational online sites are used by the faculty as well as students. 5.Observation of peer teaching and feedback. 6.Teaching through Micro-lessons and practice of simulation and practice teaching in schools.
Examination and Evaluation	Exams are conducted according to norms of HPU Shimla. Internal House Tests are conducted. Continuous Comprehensive Evaluation is done for creating consistency in learning through class tests, house tests, assignments, participation in different activities and sessional work.
Human Resource Management	Planning of academic calendar and extra-curricular activities is done well in advance. Various college



	committees work together to accomplish institutional activities. Students participation in decision making and college activities in ensured by the committees in advance. Faculty participates in Orientation programs, Trainings, Workshops, Expert meets and Seminars for their further development and strengthening their skills.
Industry Interaction / Collaboration	College conducts internship for B.Ed students in Govt. schools to enhance their teaching skills. Teaching practice prepares them for the teaching profession. Guest Lectures of renowned speakers and seminars / workshops on relevant themes are organized time to time

### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Planning and development activities of the college are broadly governed by the guidelines and advices issued by Himachal Pradesh University, Govt. of Himachal Pradesh, NCTE and UGC.
Administration	Important decisions are conveyed to concerned stakeholders through e-mails, WhatsApp and are also displayed on the college notice boards.
Finance and Accounts	Online salary of the staff and EPF
Student Admission and Support	Number of seats are 100. Students get admission in college after attending the HPU B.Ed. counselling. After the allotment of seats to the students in various colleges by the university, students enroll themselves with the concerned college by personally visiting the same.
Examination	As per HPU syllabus, examinations are conducted by the colleges as per the guidelines of HPU, Shimla. Form fill ups of B Ed. students are done through Off-line mode and submitted in administration office after that send to the HPU for approval. Admit cards are distributed among the students.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

Nill	NIL	NIL	Nill	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	00	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nill	Nill	Nill	Nill
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	16	6	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF and Accidental Insurance	EPF and Accidental Insurance	NIL

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts are regularly audited internally by the parent body of the college and externally by chartered accountant appointed by Management Committee and approved for this purpose by Himachal Pradesh University Shimla 5.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	Nill	Nill
No file uploaded.		

6.4.3 – Total corpus fund generated

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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	MANAGEMENT COMMITTEE
Administrative	No	Nil	Yes	MANAGEMENT COMMITTEE

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regular meetings were organised among parents, students and teachers during the academic session . 2. Feedback from students and parents were collected . 3. Various suggestions by parents and students for the improvement of educational environment of the college were taken care of.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Initiative for development of infrastructure 2. Initiative for Bridge courses under NIOS. 3. Implementation of smart classrooms and digital upgradation.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	NIL	Nil	Nil	Nil	Nil
No file uploaded.					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
cleanliness campaign	26/12/2017	26/12/2017	100	0
International woman day	08/03/2018	08/03/2018	200	0
Poster making	02/04/2018	02/04/2018	12	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Swachata Abhiyan, tree plantation drive, celebrating World Environment Day in the college campus.

### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Rest Rooms	Yes	0

### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	26/12/2017	1	cleanliness drive	environment	100
2018	1	1	21/06/2018	1	health and fitness	health	100

[View File](#)

### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
The code of conduct for students is mentioned in the college prospectus.	24/06/2017	The code of conduct for students is published in college prospectus. The code of conduct on anti ragging in the college is also mentioned in the college prospectus. Code of conduct, anti ragging guidelines and general rules related to college are conveyed to the students at the start of the new session. Discipline and anti ragging committees of the college address any disciplinary complaints and take appropriate corrective measures.

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Inter-wing mehendi competition	23/08/2017	23/08/2017	15
Freshers party	26/08/2017	26/08/2017	100
Inter-wing light	31/08/2017	31/08/2017	20

vocal competition			
Inter house rangoli competition	07/10/2017	07/10/2017	50
Teachers day celebration	05/09/2017	05/09/2017	100
Childrens day celebration	14/11/2017	14/11/2017	100
Inter-wing solo and group dance competition	17/03/2018	17/03/2018	50
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Cleanliness Drive 2. Tree Plantation. 3. World Environment day 4. Give up plastic 5. Safe disposal of garbage

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Health is an important factor for all round development of personality of the child. In every field of life human health plays an important role. Dr. Shivangi Sharma 'Health and wellness' consultant made the students and teachers aware of the impact of Ayurveda and Yoga. Students were very cooperative and enjoyed all the exercises during the session. Inner-wheel club Palampur organized a guest lecturer on the topic "Menstrual Hygiene and Adolescent Health Issues in collaboration with India Medical Association , NCC and NSS units of college. The speakers on the topic were Dr. Shivani Vashist and Mrs. Meenakshi. Mrs. Meenakshi gave her inputs on the topic of HIV-AIDS. Information about menstrual hygiene was given with precise clarity by the speaker. Students were benefitted through this session.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://klbdavcollege.org/pdf/?head=Best%20Practices&view=https://klbdavcollege.org/wp-content/uploads/2024/03/2017-18-1.pdf>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The KLB DAV College for Girls is a pioneering Institution imparting education to girls in the State of Himachal Pradesh since 1974. Starting with a modest strength of five students, this institution today has about one thousand students taking different courses. At present the college has a wide spectrum of courses to offer, starting from undergraduate and going to the post graduate level. Here the Department of Teacher Education comprises of B.Ed and D.El.Ed courses which came into existance in 2005 and 2015 respectively. We envisage in our pupil- teacher to cultivate right attitude, social values, ideals and ideologies, achieve academic excellence through hard work, critical thinking and effective decision making. The faculty members of the college use innovative teaching technologies to impart quality education of the students. To enhance the language proficiency of the students in Hindi and English languages, college has a well established fully equipped language lab. This lab enables the students to listen to model pronunciation ,repeat and record the same ,listen to their performance and compare with the model and do self-assessment.

Provide the weblink of the institution

<https://klbdavcollege.org/pdf/?head=Institutional%20Distinctiveness&view=https://klbdavcollege.org/wp-content/uploads/2024/02/scan0029-2-files-merged.pdf>

### **8.Future Plans of Actions for Next Academic Year**

Future plan for next academic year: 1.To motivate the faculty for skill development. 2.Use of information and communication technology for enhancing teaching learning process. 3.To conduct various activities for the development of aesthetic sense among the students. 4.To provide adequate facilities for hostel accommodation. 5.To impart physical and value education. 6.To organize lectures and seminars regarding personal development of the teachers and students. 7.To add more books and journals to the library.