Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**K.L.B.D.A.V.COLLEGE FOR GIRLS**
Name of the head of the Institution	**Dr. ND Sharma**
Designation	**Director**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01894232587**
Mobile no.	**9418045500**
Registered Email	**principal@klbdavcollge.org**
Alternate Email	**contact@klbdavcollge.org**
Address	**Palampur vpo palampur distt. kangra Tehsil Palampur**
City/Town	**Palampur**
State/UT	**Himachal pradesh**
Pincode	**176061**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Rural**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**MS. Shivani Nagpal**
Phone no/Alternate Phone no.	**01894232587**
Mobile no.	**9857444774**
Registered Email	**contact@klbdavcollge.org**
Alternate Email	**nagpalshivani1979@gamil.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://klbdavcollege.org/pdf/?head=Quality%20Assurance%20Report&view=https://klbdavcollege.org/wp-content/uploads/2024/03/AQAR-2018-2019-KLB-1.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://klbdavcollege.org/pdf/?head=Academic%20Calendar&view=https://klbdavcollege.org/wp-content/uploads/2024/03/academic-calendar-2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.58**	**2015**	**01-May-2015**	**30-Apr-2020**

6. Date of Establishment of IQAC	**11-Feb-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
A guest lecture on women Health and Hygiene	24-Oct-2019 1	100
Guest Lecture on Vigilance in Govt. System	04-Nov-2019 1	100

L::asset('/'),'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.$instdata->upload_special_status)}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link]()
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.National workshop on Find yourself through Yoga and Meditation. 2.Capacity building program for the faculty . 3.Soft skills development training to the students.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Tree planatation	A tree plantation drive was launched in July to save and enrich the environment.
Hindi Pakhwada	Various competitions including Poetry, Speech and declamation was organised in the month of September
Celebration of Birth Anniversary of Mahatma Gandhi	A rally was organized to celebrate Mahatma Gandhi's Birth Anniversary
[View Uploaded File]()	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Management Committee	11-Sep-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	06-Feb-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

KLB DAV College for Girls affiliated to Himachal Pradesh University, Shimla follows the curriculum given by the university. The university provides academic calendar. Based on that , the college prepares the academic schedule which provides date of commencement of the academic session, duration of semester , criteria of internal assessment, tests, examinations and time tables. The department allocates subjects to teachers and prepares time table. The teachers prepare the teaching materials and delivery content accordingly.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
N.A.	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	N.A.	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	N.A.	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	B.Ed	100
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback system developed by IQAC collects feedback through various means that is suggestion box, feedback forms duly filled in by the students, parents and other stakeholders. Feedback is collected from teaching practice schools during

internship and analyzed for improving internship in schools.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	B.Ed	100	120	100

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	100	0	16	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
16	16	8	1	2	0

View File of ICT Tools and resources

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The goal of higher education is to shape the personality and character of the human being for their own betterment and also making them capable of sustaining in the society. The student mentoring system helps to provide guidelines and support to the students for effective mentoring arrangement .Pupil teachers are divided in small groups(12 to 15 students) and these groups are allotted to mentors(Faculty members). There is one period per week for tutorials, in which a rapport is established between the mentor teacher and the students. The teacher provides a free and comfortable environment so that the students can discuss their academic and personal problems with their mentors.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
100	16	1:6

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	16	0	0	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	B.ED	1st/3rd	29/11/2019	27/10/2020
BEd	B.Ed	2nd/4th	15/06/2020	15/04/2021
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The mechanism for Continuous Internal Evaluation system is designed and informed by the affiliating university. K.L.B D.A.V College is affiliated to Himachal Pradesh university, the evaluation norms set by the university are followed. The college revises the evaluation procedure in accordance with the university guidelines from time to time. The college follows the following guidelines for continuous evaluation of the students. In B.Ed. course, theory papers are of 80 marks for major papers and 40 marks for minor Papers and 20 and 10 marks are for internal examination. Components of Internal Evaluation are as follows: Attendance-5 marks (for Major paper) and 3 marks for (Minor paper) Major paper 15 marks (breakup as follow class tests, Assignments, presentations, etc.) minor paper 7 marks (breakup as follow class tests, Assignments, presentations, etc.). At the college level, the following reforms have been initiated for the continuous internal evaluation: 1. Students are made aware about the components of the evaluation process during the orientation programme organized in the college at the beginning of the session. 2. The academic calendar is prepared and internal assessment schedules are communicated to the students well in advance. 3. The House Examinations schedules are also displayed on the college notice board. 4. The performance of the students is also monitored through class tests, assignments, group discussions, seminars, class presentations, quiz etc. 5. Remedial classes and special tests are conducted for the slow learners. 6. Parent teacher meetings are organized to discuss the progress of the students and remedial measures are taken wherever needed. 7. External examinations of 3 hours/ 1 and 1/2 hour duration (Major and minor papers) are conducted at the end of every semester/year by the Himachal Pradesh University.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes, academic calendar is prepared and adhered for conduct of examination and other related activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://exams.hpushimla.in/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	BEd	B.Ed	98	98	100

No file uploaded.

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://klbdavcollege.org/pdf/?head=Student%20Satisfaction%20Survey&view=https://klbdavcollege.org/wp-content/uploads/2024/03/STUDENT-SATISFACTION-2019.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nill	Nill	Nill	Nill

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nill	Nill	Nill	Nill	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nill
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	2	Nill	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Rally on Swachhta Abhiyan	KLBDAV College	8	100
Vigilance Awareness week	KLBDAV COLLEGE	8	100
AIDS Awareness Rally	KLBDAV COLLEGE	6	100
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Co-Curricular	RRC	AIDS Awareness Rally	8	100
Co-Curricular	VMRT	Women Health Awareness	16	100
Co-Curricular	RRC	Poster Making Competition	7	20
Co-Curricular	KLBDAV College	Yoga and Meditation	16	100
Co-Curricular	RRC	Quiz competition	1	2
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	Nill	Nill	Nill
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
B.Ed Internship	Academic	Govt. Schools	14/08/2019	07/12/2019	100
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	Nill	Nill
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2000000	1905914

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	16.05.11.000	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7231	1162807	120	25595	7351	1188402
Reference Books	1983	490756	11	2725	1994	493481
Journals	18	4350	0	0	18	4350
			View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	Nill	Nill	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	34	26	1	1	0	2	4	100	0

| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 34 | 26 | 1 | 1 | 0 | 2 | 4 | 100 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1000000	1000000	2000000	1905914

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

KLB DAV College for Girls has set established procedures and policies for maintaining and utilizing physical, academic and support facilities, laboratory, library, sports complex, computers, classrooms etc. The laboratory equipments, specimens and other chemicals are purchased by the purchase committee as per the requirements given by the teaching staff. Maintenance of sports facilities: Teacher in-charge of physical education takes the responsibilities of the maintenance of the sport facilities. The necessary goods and sports articles are purchased by office of the Principal as per the recommendations of the sports teacher. Maintenance of computers and IT facilities: Necessary IT equipments and computers are ordered by the Principal as per requirements raised by IT in-charge. Maintenance of library: For maintenance of library infrastructure and facilities ,the library committee has been given the responsibility to purchase, procure books, manuscripts and other materials as per the recommendations received from the teaching staff. Classroom facilities: The maintenance of classrooms is a regular exercise and all the rooms are assigned to different part time workers for proper maintenance/cleaniness. The classrooms are equipped with proper sitting arrangements.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	Nill	Nill
Financial Support from Other Sources			
a) National	NIL	Nill	Nill
b)International	NIL	Nill	Nill

No file uploaded.

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga and Meditation	08/08/2019	100	INTERNAL
Quiz Competition	11/09/2019	12	INTERNAL
Remedial Classes	05/12/2019	15	INTERNAL
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NIL	Nill	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	20	B.Ed	B.Ed	Various colleges and Universities	Master and Research degree
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying

No Data Entered/Not Applicable !!!
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Hindi Pakhwara	Institutional Level	25
Rally on Swachhta Abhiyan	Institutional Level	100
Sports Activity	Institutional Level	35
Mehndi Competition	Institutional Level	20
Poster Making	Institutional Level	25
Vigilance Awareness	Institutional Level	100
Celebration of World Water Day	Institutional Level	10
[View File](#)		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council is formed and the college functions through this council and captains and vice captains of various houses. They conduct almost every activity of the institution under the supervision of the teachers.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

5.4.2 – No. of enrolled Alumni:

54

5.4.3 – Alumni contribution during the year (in Rupees) :

78219.04

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institute has a mechanism for delegating authority and providing operational autonomy to various functionaries to work towards decentralized governance system. The governing body delegates all the academic and operational decisions bared on policy to the academic monitoring committee headed by Principal in order to fulfill the vision and mission of the institute. Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in-charge of various academic, co-curricular and extra curricular activities. Students are empowered to play an active role as a coordinator of co-curricular and extra curricular activities. For effective implementation and improvement of the department following committees are formed:- 1. Principal-Implementation and monitoring of academic and administrative system to cater to vision of the institute. 2.Academic monitoring committee- Academic development and monitoring progress of various teaching learning process. 3.Cultural Committee 4.Advisory Committee 5. Discipline Committee 6. Admission Committee 7.Time Table Committee 8. College Calendar Prospectus Committee

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission process is conducted, monitored and implemented centrally by Himachal Pradesh University Shimla. The Mode of admission is common entrance test .
Curriculum Development	Curriculum is prepared by HPU Shimla. Instructional plan for the curriculum in all subjects is made at institutional level.
Teaching and Learning	Teachers are advised and encouraged to use ICT tools available is the campus to the best of their ability .lt also advises School Internship program Committee to encourage students to prepare lesson plans using PPT in order to use smart classrooms.
Examination and Evaluation	Exams are conducted according to norms of HPU Shimla. Internal house tests are conducted. Continuous Comprehensive Evaluation is done for creating consistency in learning through class test, house test, assignments, participation in different activities and sessional work.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Planning and development activities of the college are broadly governed by the guidelines and advices issued by

	Himachal Pradesh University, Govt. of Himachal Pradesh, NCTE and UGC.
Administration	Important decisions are conveyed to concerned stakeholders through e-mails, WhatsApp and are also displayed on the college notice boards.
Student Admission and Support	Number of seats are 100. Students get admission in college after attending the HPU B.Ed. counselling.After the allotment of seats to the students in various colleges by the university, students enroll themselves with the concerned college by personally visiting the same.
Examination	As per HPU syllabus, examinations are conducted by the colleges as per the guidelines of HPU, Shimla.Form fill ups of B Ed. students are done through Off line mode and submitted in administration office after that send to the HPU for approval. Admit cards are distributed among the students.
Finance and Accounts	Online salary of the staff and EPF

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	Nill	Nill	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nill	Nill	Nill	Nill

	No file uploaded.		

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	16	6	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF Facility/Accidental Insurance	EPF Facility	NIL

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts are regularly audited internally by parent body of college and externally by chartered accountant appointed by the parent body of college and approved for this purpose by H .P. University, Shimla.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	Nill	Nill
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Management
Administrative	No	Nill	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Regular meetings were organized among parents, students and teachers during the academic session 2019-20. Feedback from students and parents was collected. Various suggestions offered by parents and students for the improvement of educational environment of the college were taken care of.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No

c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	**Reconstitution of Parent Teacher Association**	**14/08/2019**	**21/09/2019**	**21/09/2020**	**30**
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Health Awareness	**21/09/2019**	**21/09/2019**	**100**	**Nill**
Seminar on Menstural Hygiene	**24/10/2019**	**Nill**	**100**	**Nill**
Vigilance Awareness	**04/11/2019**	**04/11/2019**	**100**	**Nill**

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Tree Plantation Drive Swachhta Abhiyan

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	**Yes**	**0**
Any other similar facility	**Yes**	**0**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	**1**	**Nill**	**02/12/2019**	**1**	**World AIDS day**	**AIDS Awareness**	**100**
2019	**1**	**Nill**	**03/10/2019**	**1**	**Rally on**	**Cleanliness**	**100**

				Swacchta Abhiyan	

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Hindi Pakhwara	28/09/2019	28/09/2019	25
Mehndi Competition	18/10/2019	18/10/2019	35
Children Day	14/11/2019	14/11/2019	100
World Water Day	10/03/2020	10/03/2020	10

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Pruning of old trees. 2. Maximum utilization of natural light. 3. Watering of plants. 4. Campus beautification. 5. Different cleanliness campaigns.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

One day National Workshop on Yoga and Meditation with theme "Find yourself through Yoga and meditation" was organized by KLB DAV College for Girls Palampur. Main motive behind the workshop was to provide knowledge about the importance of yoga and to aware about the daily yoga exercise through which stress and anxiety among the students can be overcome. Main spokes person were Mr. Narender Anand and Mrs. Shveta from Amrita University Kerala. With this Dr. Monika Gautam and Dr. Rachita Chauhan from Kayakalp Palampur elaborated main points on the importance of yoga through which many diseases can be removed.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://klbdavcollege.org/pdf/?head=Best%20Practices&view=https://klbdavcollege.org/wp-content/uploads/2024/03/2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Motto Yatra Naryastu Pujyante Ramante Tatra Devta goes well with the vision of KLB DAV College for Girls Palampur as it is a pioneer institution in educating girls since 1974 in various disciplines. The college is running successfully various professional and vocational courses for the betterment of girls. These courses have brought resounding success with students of all the courses bringing laurels to the institution by securing the top positions in the last years . Apart from the academic excellence, various interwing debates and declamation competitions, workshop on personality development, workshop on yoga and meditation, Hindi Pakhwara celebration, celebration of Mahatma Gandhis 150th birth anniversary was done by B.Ed wing of the college. Tree plantation, paperless work, green and clean campus are the examples of eco friendly approach of the college. The college has a placement cell with an objective to

establish strong connection with the neighbouring schools to ensure the employment of the students. Smart classrooms with interactive boards , desktops and wall mount kits ,web cameras were introduced in the B.Ed for imparting quality education.

Provide the weblink of the institution
https://klbdavcollege.org/pdf/?head=Institutional%20Distinctiveness&view=https://klbdavcollege.org/wp-content/uploads/2024/03/scan0003-1.pdf

8.Future Plans of Actions for Next Academic Year

1. To encourage teachers to acquire higher research degrees and diplomas. 2. To initiate staff participation in workshops and seminars. 3. To invite more number of outstanding subject experts to their interactions with students and faculty periodically. 4. To avoid complete plastic made things usage in the campus for that number of dustbins placed in the campus, which are separated dry waste dustbins and wet waste dustbins.