



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		K.L.B.D.A.V.COLLEGE FOR GIRLS
Name of the head of the Institution		Dr. N.D Sharma
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01894232587
Mobile no.		9418045500
Registered Email		principal@klbdavcollege.org
Alternate Email		contact@klbdavcollege.org
Address		Palampur Tehsil Palampur
City/Town		Palampur
State/UT		Himachal pradesh
Pincode		176061
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr. Shukla Rani
Phone no/Alternate Phone no.	01894232587
Mobile no.	8219738267
Registered Email	principal@klbdavcollege.org
Alternate Email	contact@klbdavcollege.org

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="#">_not_applicable</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://klbdavcollege.org/pdf/?head=Academic%20Calendar&amp;view=https://klbdavcollege.org/wp-content/uploads/2024/02/Academic-calender-2016-17.pdf">https://klbdavcollege.org/pdf/?head=Academic%20Calendar&amp;view=https://klbdavcollege.org/wp-content/uploads/2024/02/Academic-calender-2016-17.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.58	2015	01-May-2015	30-Apr-2020

### 6. Date of Establishment of IQAC

11-Feb-2014

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
organised Workshop	10-Feb-2016 1	200

Celebration of International Youth day	26-Aug-2016 1	200
Lecture on Stress Management	02-Dec-2016 02	200

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Enhanced use of ICT in teaching and learning process. 2. Tree plantation 3. Swacchta abhiyaan 4. Awareness

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Celebration of International women day	klbdav college celebrated international

	women day in order to strengthen the beauty of women.
world Aids day	Rally was organized in order to create awareness amongst to the community regarding aids.
International yoga day	In order to awaken an individual contiousness by the unison of mind and body,yoga day was celebrated.
<a href="#">View Uploaded File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
College management committee	27-Jun-2017

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2017
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Date of Submission	01-Apr-2017
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<b>17. Does the Institution have Management Information System ?</b>	No
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## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our college is affiliated to Himachal Pradesh University, Shimla. The college follows the curriculum given by the university. At the beginning of the academic session department meeting is held in which overall course plan is being discussed by the staff members with the head. Under this tentative academic / activity are prepared for the effective implementation of curriculum. The implementation of curriculum is smoothly administered by the teachers at individual level. All the new students are oriented to the prescribed syllabus as well as college / Committees in the beginning of the session. Continuous review of the progress of syllabus completion, performance of the students, association activities are done in the department meetings. KLB DAV College for girls has various well managed cells and committees in college under IQAC for systematized curriculum delivery and documentation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
N/A	Nil	Nil	Nil	Nil	Nil

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	N/A	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	N/A	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
N/A	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	B.Ed	200
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback system developed by IQAC collects feedback through various means i.e suggestion box group meeting, meeting with student's representative online etc. Feedback mechanism revolves around various stakeholders of the institution namely employers, teacher students and parents. Also feedback collected from Teaching practice schools during internship and analysed for improvements in

internship in schools. There is a suggestion box in the college for use by the students to express any grievance or complaint. At the end of each academic session the Principal organize a meeting with teachers to discuss academic planning and advise and revise pedagogical strategies based on faculty's experience feedback.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	115	100
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	100	Nil	16	Nil	16

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
16	16	8	1	Nil	Nil
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#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, All the faculty members have been assigned micro groups where the micro group incharges undertake mentoring responsibility of a group of students. Guidance related to micro lesson plans, simulations, final teaching practice is provided to students. Teacher micro group incharges act as mentors and guide students for academic, social and health related issues. Mentoring includes curriculum, extracurricular sports and health and personality development aspects of the students. Guidance and Counselling cell acts a support to mentors and help solves students, academic, social and health related problems by personal counselling as well as group discussion.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
100	16	1:6

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

16	8	8	8	2
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2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	Nil
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	NIL	01/2016	03/01/2017	03/06/2017
BEd	NIL	02/2017	06/07/2017	09/10/2017
BEd	NIL	03/2016	07/01/2007	03/06/2017
BEd	NIL	04/2017	07/07/2017	09/10/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the HPU Shimla examination guidelines our college conduct semester ending exams. The College also conduct class test and unit test to evaluate students. Evaluated ensure scripts are shown to the students and classes are organized for removing doubts of the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar for the session is prepared well in advance.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://exams.hpushimla.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	BEd	Education	100	100	100
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://klbdavcollege.org/pdf/?head=Student%20Satisfaction%20Survey&view=https://klbdavcollege.org/wp-content/uploads/2024/02/STUDENT\\_SCALE\\_2016.pdf](https://klbdavcollege.org/pdf/?head=Student%20Satisfaction%20Survey&view=https://klbdavcollege.org/wp-content/uploads/2024/02/STUDENT_SCALE_2016.pdf)

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	Nill	NIL	Nill	Nill
No file uploaded.				

#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	Nill	Nill	Nill
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	Nill	Nill	Nill	Nill
No file uploaded.					

#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Education	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NIL	Nill	Nill
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nill
No file uploaded.	



3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	Nil	Nil	Nil	Nil	Nil	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nil	Nil	0	0	0
No file uploaded.				

**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
AIDS Awareness Rally	Red Ribbon Club	10	100
International yoga day	KLBDVA College	10	100
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Women cell	KLBDVA College	Skill and Extension lecture on women empowerment	2	100

AIDS Awareness	Red Ribbon	AIDS Awareness Rally	6	100
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
B.Ed Internship	Academic	Govt. Schools	06/08/2016	30/11/2016	100
B.Ed Internship	Academic	Govt. Schools	01/05/2017	31/05/2017	100
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	Nil	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2200000	2087642

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Campus Area	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
No file uploaded.	

## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Koha	Partially	16.05.11.000	2018

### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7000	1145105	19	3242	7019	1148347
Reference Books	1918	463150	6	1385	1924	464535
Journals	18	4350	0	0	18	4350
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### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	Nil	Nil	Nil
No file uploaded.			

## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	30	0	1	1	0	1	2	30	0
Added	0	0	0	0	0	0	0	0	0
Total	30	0	1	1	0	1	2	30	0

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS
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### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

## 4.4 – Maintenance of Campus Infrastructure

### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
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500000	481885	1700000	1605757
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4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and sports facilities are maintained by the college. The college Management has all necessary provisions and facilities. The college premise is used only for the academic and other activities meant for B.Ed students.

<https://klbdavcollege.org/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
TB,HW / AIDS AND YOUTH	26/08/2016	100	Internal
STRESS MANAGEMENT	02/12/2016	100	Internal
Carrier Counselling	20/02/2017	100	Internal
Sahaj Yoga meditation	15/03/2017	200	Internal
Carrier Counselling	20/04/2017	200	Internal
Guidance and counselling and job opperunities	01/05/2017	100	Internal
Health and wellness	01/06/2017	100	Internal
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling	Number of students who have passed in the comp. exam	Number of students placed

			activities		
Nil	NIL	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	40	B.Ed	KLBDVAV College	Various universities and colleges	Masters and research degrees
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Declamation, slogan and poster making on youth and drug	29/08/16 (Institutional level)	25
Mehandi and Rangoli Competition	29/008/16	20
Light vocal Competition	14/09/16	15
Debate and declamation	23/09/16	30
Solo and group dance	23/02/17	100
Chess, Cricket, Volleyball and Yoga	Nil	Nil
No file uploaded.		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The process of election for framing student's council at dept. level with five members i.e President, Vice-President, Secretary and two executive members. After commencement of every academic year, fresh committees are formed under supervision of faculty. CSA (College student association) is our departmental committee which contribute in conducting various events in the department. Students working under CSA conduct various program like Teacher's Day, farewell to final year students, various sports activities etc. The infrastructure pertaining to physical, academic support facilities in college are regularly maintained to ensure maximum benefit to our students as well as teaching and non-teaching staff. Staff members are deputed to ensure maintenance of campus.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Our College has constituted Alumni Association, Aims and objectives of the Association are to promote and foster mutually beneficial interaction between the Alumni and the and the present students of department of education and between the Alumni themselves. To encourage the formation of Chapters as a means to increase participation of Alumni. To enable the alumni to participate in activities that would contribute to the general development of the college. To arrange and collect funds for the development of the college. To encourage the Alumni to take an active and abiding interest in the work and progress of the institute so as to contribute towards enhancement of the social utility of their Alma Master. To organize and establishment scholarship funds to help the needy deserving students. To Institute prizes and awards for outstanding students.

5.4.2 – No. of enrolled Alumni:

107

5.4.3 – Alumni contribution during the year (in Rupees) :

500

5.4.4 – Meetings/activities organized by Alumni Association :

2

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The head of the institution communicates with the administrative staff on

regular basis and in a transparent manner. There is delegation of power and responsibility to the staff. There is effective time management and resource allocation, mobilization and utilization. Administrative officer monitors and reviews the work allotted to the administrative staff and ensures proper communication at all levels. The sound financial management is practiced through effective utilization of funds for the allotted purposes. The financial management is reviewed by the Managing Director. Internal audit and concurrent audit for all financial transactions is done by experts to prevent the wastage and misuse of resources. Further, care is taken that all financial constraints are removed and that the financial management is of very high standard.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The Admission process is conducted, monitored and implemented centrally by Himachal Pradesh University Shimla. The mode of admission was common entrance test.
Curriculum Development	Curriculum is prepared by the Himachal Pradesh University, Shimla. Instructional plan for curriculum in all subjects at institutional level.
Teaching and Learning	<ol style="list-style-type: none"> <li>1.Teaching learning through ICT.</li> <li>2.Powerpoint presentation is used by the faculty and students.</li> <li>3.Presentation, Seminars, enrich students.</li> <li>4.Microsoft word, Excel and educational online sites are used by the faculty as well as students.</li> <li>5.Observcation of peer teaching and feedback.</li> <li>6.teaching through Micro-lessons and practice of simulation and practice teaching in school.</li> </ol>
Library, ICT and Physical Infrastructure / Instrumentation	<p>To cater the academic demands of student, the college has a rich library equipped with more than 6000 books. The Library is enriched regularly with latest editions of books, magazines, journals to enable students to get up to date information on varied topics.</p> <p>To meet the requirements of needy students the college has started a book bank. New and latest reading material is made available to the students. The college has a wi-fi campus with 24 hrs internet broad band facility. The Computer lab provides numerous computing facilities for its students faculty and staff.</p>
Human Resource Management	Planning of academic calendar and extracurricular activities is done well

	in advance, various college committees work together to accomplish institutional activities. Student participation in decision making and college activities is ensured by the committee in advance. Faculty participates in orientation programs, trainings, workshops, expert meets, seminars and conferences for their further development and for strengthening their skills.
Research and Development	To orient students towards research students are guided for in-depth studies and analytical thinking. Teachers are encouraged to attend seminars and present papers.
Examination and Evaluation	Exams are conducted according to norms of HPU Shimla. Internal House Test are conducting. Continuous comprehensive evaluation is done for creating consistency in learning through class test, house test, assignments participation in different activities and sessional work.
Industry Interaction / Collaboration	College conducts internship for B.Ed students in govt. schools for students to enhance their teaching practice prepares them for the teaching profession. Guest Lectures of renowned speakers and seminars / workshops on relevant themes are organized time to time

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	Financial Accounting software is used for maintaining accounts.
Administration	Important decisions are conveyed to concerned stakeholders through emails WhatsApp and also displayed on the notice board.
Examination	Examination forms are filled online by the students in the college. The information related to the university exam schedule and results are display on the college notice board and WhatsApp group of all the micro groups.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support



Nill	NIL	Nill	Nill	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	Nill	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nill	Nill	Nill	Nill
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	16	5	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF and Accidental insurance	EPF and Accidental insurance	Cash modes to meritouries students

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts are regularly audited internally by the parent body of the college and externally by Chartered Accountant appointed by Management Committee and approved for this purpose by Himachal Pradesh University Shimla 5.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	Nill	Nill
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6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	Academic committee
Administrative	Yes	Management	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA members are invited for PTA meeting are apprised of their ward's performance in the college activities. PTA members are invited in college welfare activities. The suggestions of PTA is incorporated for quality improvement.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Youth day celebration	26/08/2016	26/08/2016	26/08/2016	100
2016	Stress Managemnt	02/12/2016	02/12/2016	02/12/2016	100
2016	carrier counselling	20/02/2017	20/02/2017	20/02/2017	100
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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
AIDS Awareness rally	01/12/2016	01/12/2016	100	0
International women day	08/03/2017	03/08/2017	180	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Celebration of Swacchta Abhiyan, Tree Plantation drive, Cleanliness Drives week.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Ramp/Rails	Yes	0
Rest Rooms	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	01/12/2016	1	World AIDS Day	AIDS Awareness	100
2017	1	1	21/06/2017	1	Yoga Day	Yoga Day	100
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for students is mentioned in the college prospectus	15/05/2016	The code of conduct for students is published in college prospectus on page 14. The code of conduct on Anti ragging in the college is also mentioned in the page 19 of the college prospectus. Code of the conduct, anti-ragging guidelines and general rules related to college is made students during the start of the new session. Discipline and Anti Ragging committee of the college addresses any disciplinary complaints and take appropriate corrective measures.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Declamation and slogan writing	29/08/2016	29/08/2016	25

Mehandi and Rangoli Competition	14/09/2016	14/09/2016	20
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Eco friendly campus with green lawn and garden. 2. Beautification campus by houses of the college. 3. tree plantation 4. cleanliness drive. 5. use of LED bulbs.

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

An interwing light vocal competition was organized by B.Ed wing. The completion was divided into two categories namely song (folk/Punjabi/Bhajan) and Ghazal. Main motive of this completion was to give encouragement to the students, to remove the stage fear and to develop their aesthetic and musical sense. Managing stress can help to lead a more balanced, healthier, and prosperous life. Stress is an automatic physical, mental and emotional response to a difficult event. It's a common part of everyone's life. For this purpose P3Y is a technique to increase peace, prosperity, and progress in our life. It's a technique to remove stress in our life the main motive of this lecture was to reduce stress among teachers and students. The lecture was delivered by Shri. Puspinder Mahajan, member of P3Y.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://klbdavcollege.org/pdf/?head=Best%20Practices&view=https://klbdavcollege.org/wp-content/uploads/2024/02/Best-Practices-1.pdf>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The B.Ed wing of the KLB DAV College for Girls Palampur came into existence in the world of the education in the year 2005. It is one of a pioneer institute imparting education to girls in various disciplines. Motto of our College is ~ CTllif(1 Qvllcr8 {CHcr8 (f3f ?q(11 : Yatra o .:> Naryastu Pujyante Ramante Tatra Devta which means where women are worshiped, there lives the God. The College provides opportunities to the students from different streams to mingle together in the academic as well as sports, cultural and other extra-curricular activities. Inter wing mehandi, light vocal, debate and declamation, solo and , group dance, skit competitions are some of the activities which inculcates the qualities of mutual work discipline, social responsibility towards community development and Nation building. The College encourages its faculty and students to participate in seminars and conferences and promote a holistic teaching-learning environment. They are further facilitated by our infrastructural facility including T.V, VCD / DVD, slide projectors, digital cameras, well stocked library, computer labs and Wi-Fi campus and well equipped multipurpose hall.

Provide the weblink of the institution

<https://www.bing.com/ck/a?!&p=2252332e69170ba0JmltdHM9MTcwOTE2NDgwMCZpZ3VpZD0xMDdiMGNiYi03NTBiLTZiNmEtMjgxNS0xZmE5NzQwZDZhMTAmaW5zaWQ9NTIxOA&ptn=3&ver=2&hsh=3&fclid=107b0cbb-750b-6b6a-2815-1fa9740d6a10&psq=klbdav+college+palampur+link&u=alaHR0cHM6Ly>

## 8.Future Plans of Actions for Next Academic Year

Future Plan of Action 1. To motivate the faculty for skill enhancement. 2. To Create a wide spread educational network seeking mass participation in education. 3. To provide quality education to socially and economically backward classes. 4. To Bring out educational and cultural development of rural population. 5. To provide standard facilities of hostel accommodation, physical education and value education. 6. To Bring out social transformation through education. 7.To Create resources and utilizing them for educational upliftment of common people. 8. The Promote intellectual, ethical and cultural development of society.9. To impart technical and professional education to increase employ ability and economic development. 10. To increase number of books, Research Journals.